

**Dress Code Policy**

1.0 Personal Appearance

Dress, grooming and personal cleanliness standards contribute to the morale of all employees and affect the business image that Bladen County presents to the community.

During business hours, employees are expected to present a clean and neat appearance and to dress according to the requirements of their positions. Employees should consult their Office/Agency/Department Director if they have questions as to what constitutes appropriate attire. Outside of those employees required to wear uniforms, this shall indicate a professional and modest appearance when on duty. Office/Agency/Department Directors and/or Supervisors are responsible for seeing that employees under their direct supervision present a professional appearance.

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**Employee's Signature**

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**Date**

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**Supervisor's or Agency Designee's Signature**

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**Date**