

Bladen County Health & Human Services

Vickie K. Smith
Director



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Department of Social Services

August 25, 2020

RECRUITMENT ANNOUNCEMENT

Position: Community Social Services Technician

Salary: \$25,403 **Grade:** 18 Status: Permanent, Full-time

Duties: The primary purpose of the Community Social Services Technician will involve working with the families of abused/neglected/dependent children as well as adults that receive representative payee services. This employee will assist families in navigating the services recommended to them from their case plans. To inform and educate families of their rights, responsibilities and system requirements while providing support and guidance to families involved in the system. This position will provide mentoring for families during crisis situations and assist families with assessing their strengths, interests and needs. As well as act as a family advocate for families with community agencies. Assist families in learning about utilizing community resources. This position will provide training to parents in the areas of parenting and appropriate child passenger seat installation. Work involves: providing individual instruction to clients showing them how to manage money, care for the family/ and or family's personal health and cleanliness; supervising court ordered visits for foster care children; discussing and coaching in basic child rearing practices and discipline techniques; assisting clients in location housing and furnishings; assist adults with their payee accounts, ie preparing budget, writing vouchers for payments and assisting with purchases. This position will also serve as a Child & Family Team Facilitator – these meetings are structured, facilitated meetings that bring family members together so that, with the support of professionals and community resources, they can create a plan that ensures child safety and meets the family's needs.

Knowledges, Skills and Abilities: Individual training – considerable knowledge of and skill in enlisting available community supportive resources for individuals served. Skill in basic reading, writing and simple mathematics; skill in appraising needs and exercising good judgment in decision making; skill in establishing rapport with clients and variety of service delivery disciplines; ability to verbally communicate findings; skill in facilitating group discussions in a supportive atmosphere. Must have a valid driver's license. This position may require may require some after hours work including weekends.

Minimum Training and Experience Requirements: High School diploma; ability to work with a diverse population; good communication skills; personal knowledge/experience with Child Welfare, Mental Health, Juvenile Justice and/exceptional children's programs is desirable.

Application Process: **Bladen County Employment Application must be submitted to:**

NC Works Career Center
401 Mercer Mill Road
Elizabethtown, NC 28337

Applications for this position will be open until filled

In compliance with the Immigration Reform and Control Act of 1986, Bladen County will employ only those individuals who are U.S. Citizens, or legal aliens authorized to maintain employment in the United States.

BLADEN COUNTY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Health Services
P.O. Box 189
300 Mercer Mill Road
Elizabethtown, NC 28337
(910) 862-6900

Social Services
P.O. Box 369
208 E. McKay Street
Elizabethtown, NC 28337
(910) 862-6800



Division on Aging
P.O. Box 520
608 McLeod Street
Elizabethtown, NC 28337
(910) 872-6330

BARTS
P.O. Box 520
608 McLeod Street
Elizabethtown, NC 28337
(910) 872-6337