

July 21, 2014

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, July 21, 2014 in the Commissioners Meeting Room of the Bladen County Courthouse.

The following members were present:

- James G. "Jimmie" Smith, Chairman
- Charles Ray Peterson
- Daniel Dowless
- Billy Ray Pait
- G. Michael Cogdell
- Wayne Edge
- Delilah Blanks
- Russell Priest

Excused: Mark Gillespie

Attorney: Allen Johnson, Johnson Law Firm

ITEM 1. Chairman Smith called the meeting to order. Reverend Larry Hayes, Good News Baptist Church, Bladenboro, NC provided the Invocation. County Manager Gregory J. Martin led the Pledge of Allegiance.

ITEM 2. Consent Items:
 After some discussion, Item 2J was deleted from the Consent agenda until additional information can be obtained regarding "Men and Women United for Youth and Families" and Item 8D was added to include a Closed Session related to NCGS 143-318.11(3), Attorney/Client Privilege. Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless the Board approved the following Consent Items, as amended:

- A. Agenda.
- B. Minutes of Regular Meeting on June 16, 2014.
- C. Minutes of Special Meeting on June 24, 2014.
- D. Budget Amendments as follows:

Register of Deeds

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
104800.321	Telephone	650.00	
104800.325	Postage	60.00	
104800.499.003	Misc Expense - Excise Tax	6,358.00	
104800.680	Floodplain Mapping	1,300.00	
104800.353	Copier Maintenance		1,800.00
<i>Revenues</i>			
103160.012	Floodplain Mapping	1,300.00	
103160.011	ROD - Excise Rev Stamps	6,358.00	

Year end.

Motor Pool

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
105010.251	Vehicle Fuels	30,000.00	
<i>Revenues</i>			
103101.015	NCVTS-Current	30,000.00	

Year end.

Sheriff

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
105100.126	Part-time Salaries	1,500.00	
105100.212	Uniforms	1,000.00	
105100.321	Telephone	10,000.00	
105100.341	Printing	200.00	
105100.352	M/R Equipment	2,000.00	
105100.353	Copier Maintenance	3,300.00	
105100.395	Schools & Meetings	2,000.00	
105100.395.006	Schools - GREAT	500.00	
105100.740	Capital Outlay-Equipment	5,310.00	
105100.741	Capital Outlay-Vehicles	500.00	
105100.800	Unemployment Insurance	1,000.00	
<i>Revenues</i>			
103101.015	NCVTS-Current	27,310.00	

Year end.

Jail

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<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
1051005110.126	Part-time Salaries	4,000.00	
1051005110.200	Supplies & Materials	1,000.00	
1051005110.220	Food & Provisions	10,000.00	
1051005110.325	Postage	200.00	
1051005110.413	Inmate Rent	200,000.00	
1051005110.499	Miscellaneous Expense	1,000.00	
105100.5110.800	Unemployment Insurance	500.00	
<i>Revenues</i>			
103101.015	NCVTS-Current	216,700.00	

Year end.

Jail

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
1051005110.413	Inmate Rent	50,000.00	
<i>Revenues</i>			
103101.015	NCVTS-Current	50,000.00	

Year end.

Communications

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
1051005120.125	Overtime	4,000.00	
1051005120.800	Unemployment Insurance	300.00	
<i>Revenues</i>			
103101.015	NCVTS-Current	4,300.00	

Year end.

Pre-Trial Release

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
1051005140.610	Contracted Services	10,000.00	
<i>Revenues</i>			
103101.015	NCVTS-Current	10,000.00	

Year end.

Mental Health

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
105990.696	Mental Health – ABC	548.00	
<i>Revenues</i>			
103510.030	ABC 5 cent Bottle Tax	548.00	

Year end.

Division on Aging

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
106200.499.010	Misc Expense – Drug Testing	125.00	
106200.741	Capital Outlay – Vehicle	47,915.00	
106200.6230.200	Supplies & Materials	200.00	
106200.6240.200	Supplies & Materials	200.00	
106200.6250.499	Miscellaneous Expense	1,300.00	
106200.610	Contracted Services		6,617.00
<i>Revenues</i>			
103530.042	DOA – Trans S18 Capital	43,123.00	

Year end.

Parks & Recreation

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
106600.200	Supplies & Materials	1,000.00	
106600.270	Advertising	50.00	
106600.272	Concession Stand Supplies	400.00	
106600.350	M/R Building & Grounds	420.00	
106600.352	M/R Equipment	100.00	
106600.499	Miscellaneous Expense	1,000.00	
106600.800	Unemployment Insurance	100.00	
<i>Revenues</i>			
103660.012	Recreation – Concession Sales	3,070.00	

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Library

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
106700.499	Miscellaneous Expense	500.00	
<i>Revenues</i>			
103190.010	Miscellaneous Revenue	500.00	

Donation from WOW Lodge 262.

JCPC - Administration

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
106806.395	Schools & Meetings	1,800.00	
<i>Revenues</i>			
103230.023	JCPC - Administration	1,800.00	

Funds to cover registration and lodging cost at the National Juvenile Justice Symposium.

Administration

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
106900.903	To DSS	10,950.00	
<i>Revenues</i>			
103190.050	Fund Balance Appropriated	10,950.00	

Year end.

Department of Social Services

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
146100.693	Medicaid Transportation	50,000.00	
<i>Revenues</i>			
143531.320	Medicaid Transportation	50,000.00	

To pay current & future expenses. 100% Federal reimb.

Department of Social Services

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
146100.6160.650.003	Adult Abuse Awareness Fund	28.50	
<i>Revenues</i>			
143190.029	Adult Abuse Awareness Fund	28.50	

Donations for the Adult Abuse Awareness Fund.

Department of Social Services

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
146100.6160.650.003	Adult Abuse Awareness Fund	6.00	
<i>Revenues</i>			
143190.029	Adult Abuse Awareness Fund	6.00	

Donations from Drusilla Wright for the Adult Abuse Awareness Fund.

Department of Social Services

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
1461006160.575	Foster Care State	15,000.00	
1461006160.580	Foster Care IV-E	20,000.00	
<i>Revenues</i>			
143531.330	Foster Care State	7,500.00	
143531.331	Foster Care IV-E	16,550.00	
143550.080	Fm General Fund	10,950.00	

To cover current expenses.

Solid Waste

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
205800.192	Professional Services - Legal	1,500.00	
205800.491	Dues & Subscriptions	145.00	
205800.610	Contracted Services	700.00	
205805.610	Contracted Services	700.00	
<i>Revenues</i>			
203321.006	Fees - SW Disposal	3,045.00	

Year end.

Water

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
254702.123	On Call Pay	6,000.00	
254702.270	Advertising	20.00	
254702.900.001	Credit Card Fees	4,000.00	
<i>Revenues</i>			
253420.010	Credit Card Fees	4,000.00	
253471.002	Water Sales Residential	6,020.00	

Year end.

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Economic Development

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
307200.920	DMV Rent	4,564.00	
<i>Revenues</i>			
303421.030	DOT/DMV	4,564.00	

Year end.

EMS

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
325302.310	Travel	150.00	
325302.325	Postage	50.00	
325302.353	Copier Maintenance	1,500.00	
325302.412	Bldg/Equipment Rentals	800.00	
325302.491	Dues & Subscriptions	100.00	
325302.492	Bad Debts	500,000.00	
325302.499	Miscellaneous Expense	1,000.00	
<i>Revenues</i>			
323280.011	Billing Revenue	503,600.00	

Year end.

East Arcadia Fire Department

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
365336.191	Professional Services – Audit	3,850.00	
365336.900.003	Vehicle Fees Collected	20.00	
365336.499	Miscellaneous Expense		677.00
<i>Revenues</i>			
363101.010	Taxes – Current Ad Valorem	3,193.00	

Year end.

Kelly Fire Department

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
385338.499	Miscellaneous Expense	15,000.00	
<i>Revenues</i>			
383190.050	Fund Balance Appropriated	15,000.00	

To replace the engine on the tanker.

Kelly Fire Department

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
385338.900.003	Vehicle Fees Collected	30.00	
<i>Revenues</i>			
383101.010	Taxes – Current Ad Valorem	30.00	

Year end.

White Oak Fire Department

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
405340.900.003	Vehicle Fees Collected	20.00	
<i>Revenues</i>			
403101.010	Taxes – Current Ad Valorem	20.00	

Year end.

TarHeel Fire Department

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
415341.900.003	Vehicle Fees Collected	20.00	
<i>Revenues</i>			
413101.010	Taxes – Current Ad Valorem	20.00	

Year end.

Elizabethtown Fire Department

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
455345.900.003	Vehicle Fees Collected	50.00	
<i>Revenues</i>			
453101.010	Taxes – Current Ad Valorem	50.00	

Year end.

General Service Fire Department

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
485348.900.003	Vehicle Fees Collected	20.00	
<i>Revenues</i>			
483101.010	Taxes – Current Ad Valorem	20.00	

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Health

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
1059005910.120	Salaries	4,686.00	
1059005910.181	FICA	359.00	
1059005910.182	Retirement	332.00	
1059005910.183	Group Insurance	1,437.00	
1059005910.185	Retiree Health Insurance	258.00	
1059005910.499.026	Breastfeeding Grant	1,144.00	
<i>Revenues</i>			
103530.0130	DHHS - WIC	8,216.00	

Breastfeeding Peer Counselor Grant from State.

Health

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
1059005910.395.007	Schools - Crossroads	2,286.00	
<i>Revenues</i>			
103530.130	DHHS - WIC	2,286.00	

Additional funding received from State for new computer training.

Health

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
1059005985.200	Supplies	6,326.00	
<i>Revenues</i>			
103530.103	DHHS - Immunization	6,326.00	

Immunization funding received from State.

Department of Social Services

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
146100.688	Crisis Intervention		150,997.00
<i>Revenues</i>			
143531.220	Crisis Intervention		150,997.00

Funding authorization #1 - decrease in funding.

Solid Waste

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
205800.352	M/R Equipment	3,419.86	
<i>Revenues</i>			
203190.050	Fund Balance Appropriated	3,419.86	

Repair of Transfer Station office from water damage.

Solid Waste

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
205800.398	Keep Bladen Beautiful	2,177.46	
<i>Revenues</i>			
203190.050	Fund Balance Appropriated	2,177.46	

Rollover of unspent Keep Bladen Beautiful funds.

Solid Waste

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
205805.350	M/R Building & Grounds	575.00	
<i>Revenues</i>			
203190.011	Insurance Claims	575.00	

Payment for fence repair.

Clarkton Fire Department

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
355335.610	Contracted Services		12,840.00
<i>Revenues</i>			
353190.050	Fund Balance Appropriated		12,840.00

Reduce contract per Rusty Marsh.

Carvers Creek Fire Department

<i>Expenditures</i>		<i>Debit</i>	<i>Credit</i>
435343.191	Professional Services - Audit	6,000.00	
<i>Revenues</i>			
433190.050	Fund Balance Appropriated	6,000.00	

Audits for 2010, 2011, and 2012.

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E. County Attorney Invoices:

Date	Department	Amount
6/19/14	Sheriff's Office	\$ 895.00
7/01/14	Jul-14 Retainer	\$ 300.00
7/02/14	E M S	\$ 2,950.00
7/03/14	Health Department	\$ 500.00
5/20/14	Sheriff's Office	\$ 500.00
	Total	\$ 5,145.00

- F. Tax Refunds and Releases No. 6-14, incorporated by reference and made a part of these minutes.
- G. Health and Human Services Annual Report, incorporated by reference and made a part of these minutes.
- H. Transportation Contract with Woods Transport related to Young Families Connect Program.
- I. Safe Kids Worldwide Coalition Agreement
- J. *Removed from Agenda*

ITEM 3. Matters of Interest to Commissioners:

- A. The following employees were recognized for their years of service to the County of Bladen and its citizens:

Employee	Department	Years of Service
Delora Lesane	Central Services	20
Sherry Tatum	DSS	10
Cynthia Campbell	DSS	20
Marsha White	Board of Elections	10
Jeffrey Brisson	E M S	5
Rebecca Lewis	E M S	5
Rosemary Bengston	Health	5
Debra Conner	Health	20
Alicia Mitchell	Revenue	5
Betty Lutz	Sheriff's Office	10
Alan Edge	Water	20
Veronica Hester	Water	20

- B. The Meeting was briefly recessed at 6:40pm for a Reception in honor of the recognized employees.

Chairman Smith reconvened the meeting at 6:55pm. Mr. Cogdell had not yet returned to the Commissioners Room.

- C. Appropriation to Girls All-Star Softball Teams (10U and 12U) and
- D. Appropriation to Boys West Bladen Dixie Pre-Majors Baseball Team
Upon a motion by Commissioner Peterson, seconded by Commissioner Pait, the Board unanimously approved appropriations of \$500 for each team, for a total of \$1,500, to assist with travel expenses. Both Girls All-Star teams will travel to Williamston, NC on July 24-27 for a state tournament. The West Bladen Dixie Boys Pre-Major team will be traveling to Chipley, FL for a World Series tournament.
- E. Upon a motion by Commissioner Peterson, seconded by Commissioner Pait, the Board adopted the following Resolution to request the Bladen County Board of Elections to hold an advisory referendum for the levy of a local sales tax in conjunction with the 2014 General Election, for the purpose of capital needs for public schools.



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The motion passed by a vote of six (6) AYES (Smith, Priest, Peterson, Dowless, Pait, Edge) and one (1) NO (Blanks).

Mr. Codgell returned to the meeting at 7pm.

ITEM 4. Individuals/Delegations Wishing to Address the Commissioners:

A. Animal Control Board:

Animal Control Board members Mr. Mike Jackson, Ms. Charlotte Smith, Ms. Sonya Edge and Mr. Morris White were introduced to the Board by Health and Human Services Director Cris Harrelson. Mr. Jackson and Ms. Smith thanked the Board for the opportunity to provide an overview of the responsibilities and obligations of the Animal Control Board, including, but not limited to, their mission and vision statement, annual report, information on rabies clinics and financial information. Ms. Smith stated that Animal Control had done more each of the last two years with a smaller budget. Ms. Smith also stated that a Trust Fund has been established with the assistance of the Finance Department, for which she shared the Animal Control Board's appreciation.

Following discussion, upon a motion by Commissioner Blanks, seconded by Commissioner Codgell, the Board unanimously requested County Manager Greg Martin to research the possibility of reimbursement of mileage for the Animal Control Board.

Upon a motion by Commissioner Peterson, seconded by Commissioner Codgell, the Board unanimously requested a change in protocol to have the Animal Control Board report directly to the Board of Commissioners rather than to the Health & Human Services Advisory Committee.

B. Comprehensive Transportation Plan Update:

Joel Strickland, representing Mid-Carolina Rural Transportation Planning Organization (RPO), and Transportation Engineer with the NCDOT Planning Branch, Dominique Boyd, provided an overview of a Comprehensive Transportation Plan (CTP) and reviewed the process which is required to complete the plan.

ITEM 5. Finance Department: (Lisa Coleman, Finance Officer)

- A. County Manager Greg Martin presented Ms. Coleman with the Certificate of Achievement for comprehensive financial reporting for fiscal year ending June 30, 2013. Ms. Coleman thanked the Board members for their support and the entire financial office staff for their diligence and attention to detail.
- B. Ms. Coleman presented the Financial Dashboard for the 12-month period ending June 30, 2014. Ms. Coleman reminded the Board that invoices remain to be paid and revenues to be posted for FY 2013-2014.
- C. Ms. Coleman provided a Letter of Agreement with SEGAL Revenue & Expense Specialists, Inc. The agreement, if approved, will provide for services by SEGAL Revenue & Expense Specialists, Inc. to serve in the capacity as Consultant to examine and analyze NC Sales Tax & Use Funds allocated to Bladen County. Upon a motion by Commissioner Blanks, seconded by Commissioner Pait, the Board unanimously approved the Letter of Agreement with SEGAL Revenue & Expense Specialists, Inc.

ITEM 6. Revenue Department: (Chris Ellis, Tax Administrator)

- A. Mr. Ellis presented a proposed Resolution requiring collection of delinquent taxes prior to transfer of real property. The General Assembly recently adopted Senate Bill 741 which added Bladen County to Section 1, G.S. 161-31(b) requiring taxes be paid before a deed can be filed with the Register of Deeds' office. Upon a motion by Commissioner Codgell, seconded by Commissioner Blanks, the Board unanimously adopted the following Resolution as presented:



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- B. Mr. Ellis stated that Mr. Tim Cain with Assessment Solutions was unable to attend the Board meeting. Mr. Ellis presented a proposed Schedule of Values, Standards and Rules regarding the county-wide Revaluation project. Mr. Ellis requested the Board to schedule a Public Hearing for citizens to have an opportunity to ask questions or make comments. Upon a motion by Commissioner Pait, seconded by Commissioner Cogdell, the Board unanimously scheduled a Public Hearing to be held on Monday, August 18, 2014 at 6:30pm regarding the proposed Schedule of Values.

ITEM 7. Advisory Board Appointments:

- A. **Animal Control Board (1)** Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously tabled an appointment until a future meeting.
- B. **Carvers Creek Fire Service District Committee (1):** Upon a motion by Commissioner Blanks, seconded by Commissioner Pait, the Board unanimously tabled an appointment until a future meeting.
- C. **Juvenile Crime Prevention Council (1):** Upon a motion by Commissioner Blanks, seconded by Commissioner Dowless, the Board unanimously appointed Lana Carter to the JCPC for a service term of two years, with a term expiration of June 30, 2016.
- D. **Local Emergency Planning Committee (21):** Upon a motion by Commissioner Peterson, seconded by Commissioner Edge, the Board unanimously appointed the following for terms of service for one, two or three years, with term expiration dates as follows:
- Joel Blake of DuPont, term expiration 6/30/15
 - Debra Conner of Bladen County Health Department, term expiration 6/30/17
 - Charles Ray Peterson of Board of Commissioners, term expiration of 6/30/15
 - Greg Martin of the County Manager's Office, term expiration of 6/30/16
 - Jamie Smith of Elizabethtown Fire Department, term expiration of 6/30/15
 - Ben Corbett of Bay Tree Fire Department, term expiration of 6/30/16
 - David Howell of Bladen County EMS, term expiration of 6/30/17
 - Bradley Kinlaw, Bladen County Emergency Director, term expiration of 6/30/15
 - Jeff Singletary of Bladen County Sheriff's Office, term expiration of 6/30/16
 - Sheila Rains of Bladen County Health Department, term expiration of 6/30/17
 - Tiffany Pait of Cape Fear Health Systems, term expiration of 6/30/15
 - Wesley Sasser of Cape Fear Transport, term expiration of 6/30/16
 - Bruce Cannon of Bladen Baptist Association, term expiration of 6/30/17
 - Tyler Jones of Danaher, term expiration of 6/30/16
 - Bethany McLean of Smithfield Foods, term expiration of 6/30/17
 - Ryan Harrelson of Bladen County Extension Service, term expiration of 6/30/15
 - Calvin Bishop of NCEM RRT-3, term expiration of 6/30/16
 - Robert Hester of Bladen Online, term expiration of 6/30/17
 - Larry Hayes of Bladen Ministerial Association, term expiration of 6/30/15
 - Robert Heavenridge of Bladen County Schools, term expiration of 6/30/16
 - Kent Allen of Bladen County School Bus Department, term expiration of 6/30/17
- Commissioner Peterson asked that the terms of service be staggered going forth. At the end of the above recorded expiration dates, the positions will be appointed or reappointed for a period of three years.
- E. **Bladen Community College Board of Trustees (2):** Upon a motion by Commissioner Priest, seconded by Commissioner Dowless, the Board extended the terms of service for Dr. Frank Gemma and Ms. Mary Andrews in compliance of NCGS 115D-12 and updated term expiration dates of June 30, 2017. When originally recorded at the time of appointment in 2013, term expiration dates were incorrectly reported as three-year terms of service instead of four-year terms.

ITEM 8. County Manager: Greg Martin

- A. Mr. Martin provided a brief overview of the 2014-2015 Workplan published by the Fort Bragg Regional Alliance. Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously

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declined participation in the FBRA for fiscal year ending June 30, 2015. After some discussion, County Manager Greg Martin was asked to research NC's Southeast projects and partnerships and update the Board at a future meeting.

- B. Mr. Martin asked for the Board to consider legislative goals proposals to be submitted to the NCACC for the 2015-16 session. Mr. Martin stated that the information would also be shared with the Division Managers for their input as well. An update will be on an agenda at a future meeting.
- C. Mr. Martin reviewed the calendars for July and August 2014.

Upon a motion by Commissioner Peterson, seconded by Commissioner Pait, the Board scheduled a Workshop regarding the proposed Schedule of Values for Monday, August 11, 2014 at 6pm.

- D. Upon a motion by Commissioner Dowless, seconded by Commissioner Pait, the Board entered Closed Session under NCGS 143-318.11 (3) Attorney-Client Privilege.

Upon a motion by Commissioner Priest, seconded by Commissioner Peterson, the Board unanimously exited Closed Session and re-entered Regular Session.

Chairman Smith stated the reason for the Closed Session was related to correspondence and information received from Judge Douglas Sasser regarding the condition of the current Jail facility. He stated that the Board takes this matter seriously and will explore all options.

Upon a motion by Commissioner Peterson, seconded by Commissioner Priest, the meeting was adjourned at 8:10pm.

ATTEST:

Maria C. Edwards, Clerk to the Board

James G. Smith, Chairman
Bladen County Board of Commissioners