

**May 18, 2015**

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, May 18, 2015 in the Commissioners Meeting Room of the Bladen County Courthouse.

The following members were present:

Charles Ray Peterson, Chairman  
 Billy Ray Pait  
 G. Michael Cogdell  
 Daniel Dowless  
 Wayne Edge  
 James G. "Jimmie" Smith  
 Arthur Bullock

Excused: Wayne Edge

Attorney: Allen Johnson, Johnson Law Firm

**ITEM 1.** Chairman Peterson called the meeting to order.

Reverend Larry Hayes, Good News Baptist Church of Bladenboro, provided the Invocation. County Manager Gregory J. Martin led the Pledge of Allegiance.

**ITEM 2. Consent Items:**

Upon a motion by Commissioner Smith, seconded by Commissioner Pait, the Board approved the following Consent Items:

- A. Revised Agenda, deletion of Item 8A, Consideration of an Amended Alcohol and Drug-Free Workplace Policy and Item 13, Closed Session.
- B. Minutes of Special Meeting of April 29, 2015.
- C. Minutes of Regular Meeting of May 4, 2015.
- D. Budget Amendments as follows:

**Sheriff**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>105100.200.016</b>	Supplies – Surplus Proceeds	400.00	
<i>Revenues</i>			
<b>103170.040</b>	Sale of Assets	400.00	

Balance of Auction proceeds from April 25<sup>th</sup>.

**Sheriff**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>105100.499.043</b>	Incident Provisions	1,223.00	
<i>Revenues</i>			
<b>103270.041</b>	Incident Provisions	1,223.00	

Rollover of funds to incident provisions account.

**Administration**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>105100.200.016</b>	Sheriff – Supplies – Surplus Proceeds	13,800.00	
<b>106800.499.055</b>	Restitution Payout	450.00	
<i>Revenues</i>			
<b>103170.040</b>	Sale of Assets	14,250.00	

Auction proceeds for equipment donated to the Sheriff's Department and court order sale for restitution to the Bladen County Schools.

**Library**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>106700.200</b>	Supplies & Materials	50.00	
<i>Revenues</i>			
<b>103190.010</b>	Miscellaneous Revenue	50.00	

Donation for Summer Reading Program supplies.

**Library**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>106700.200</b>	Supplies & Materials	17.00	
<b>106700.610</b>	Contractual Services	233.00	
<i>Revenues</i>			
<b>103190.010</b>	Miscellaneous Revenue	250.00	

Donation from Walmart for Summer Reading Program.

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**Department of Social Services**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>146100.6160.535</b>	Medicaid	1,844.58	
<i>Revenues</i>			
<b>143591.010</b>	Client Refund	1,844.58	

EPICS drafts for December 2014, January-March 2015.

**Department of Social Services**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>146100.689</b>	Energy Neighbor	469.42	
<i>Revenues</i>			
<b>143531.031</b>	Energy Neighbor	469.42	

Funding Authorization #12.

**Department of Social Services**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>146100.6160.580</b>	Foster Care IV-E	73,062.00	
<i>Revenues</i>			
<b>143531.331</b>	Foster Care IV-E	55,523.23	
<b>143531.090</b>	DSS-AFDC Returns	13,814.19	
<b>143531.233</b>	At Risk (MAC)	3,724.58	

Current and Future Foster Care Children needs (83% Federal; 17% County)

**Department of Social Services**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>146100.6160.650.002</b>	Child Abuse Awareness	61.00	
<i>Revenues</i>			
<b>143190.028</b>	Child Abuse Awareness	61.00	

Donations for Child Abuse Awareness.

**Solid Waste**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>205805.499.048</b>	Miscellaneous - Recycling Grant	37,994.00	
<i>Revenues</i>			
<b>203321.013</b>	Recycling Grant	37,994.00	

CCCRC Grant for the purchase of two recycling compactors for implementation and use at the Dublin and Wards Collection Centers.

**Sheriff**

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
<b>535100.200</b>	Supplies and Materials	1,369.00	
<b>535100.212</b>	Uniforms	1,500.00	
<b>535100.740</b>	Capital Outlay-Equipment		3,950.00
<b>535100.499</b>	Miscellaneous Expense	24,013.91	
<i>Revenues</i>			
<b>533190.050</b>	Fund Balance Appropriation	22,932.91	

Budgeting balance in equitable sharing for Sheriff Department needs.

- E. County Attorney Invoices.
- F. Agreement with Lumber River Council of Governments for Consulting Services Regarding Administration of the FY 2015 NCHFA Single-Family Rehabilitation Program.
- G. Legal Services Agreement Regarding Detention Center Project.
- H. Tax Refunds & Releases Report No. 4-15, incorporated by reference and made a part of these Minutes.
- I. Amendments to the Local Emergency Planning Committee By-Laws.
- J. The following Emergency Medical Services Proclamation:



- K. Advertisement of Timber Bid Proposal Package Regarding the Detention Center Tract.
- L. Public Hearing Regarding FY 2015-2016 Proposed Budget, Scheduled for Monday, June 1, 2015 at 6:30pm.

**ITEM 3. Matters of Interest to Commissioners:**

- A. Chairman Peterson presented the newly adopted Emergency Medical Services Week Proclamation to EMS Chief David Howell, and representatives of local EMS stations as follows:

Individual	Representing:
Mindie Bowman	Bladen County EMS
Taylor Rizer	Bladen County EMS
Stephen Hester	Clarkton Rescue
Heather Warwick	Bladenboro EMS
Gladwin Priest	Tar Heel Rescue
Rodney Robinson	Elizabethtown Rescue

Chairman Peterson expressed the Board’s appreciation for their efforts and hard work. Chairman Peterson read aloud the Proclamation.

Commissioner Cogdell requested of County Manager Greg Martin to arrange a workshop to review the Human Resources policies and procedures.

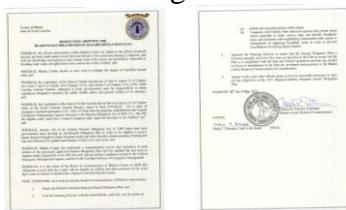
**ITEM 4. Individuals/Delegations Wishing to Address Commissioners:**

A. Ms. Charlotte Smith and Mr. Michael Jackson, representing the Animal Control Advisory Board, presented requests regarding proposed amendments to the Board Appointment Policy and Procedures, as well as to the Animal Control Ordinance. County Manager Greg Martin reminded the Board that the Policy could be amended if deemed reasonable and necessary. However, should the Board agree to proposed amendments to the Animal Control Ordinance, that a Public Hearing was required to receive public comment. Upon a motion by Commissioner Smith, seconded by Commissioner Priest, the Board unanimously amended the Board Appointment Policy. Upon a motion by Commissioner Dowless, seconded by Commissioner Bullock, the Board unanimously scheduled a Public Hearing to receive comments regarding the proposed amendments to the Animal Control Ordinance for Monday, June 1, 2015 at 6:30pm.

Mrs. Smith and Mr. Jackson thanked the Board for its time and consideration.

**ITEM 5. Public Hearing:**

- A. Chairman Peterson declared open a Public Hearing to receive comments regarding a Bladen-Columbus Regional Hazard Mitigation Plan. Brandon Holland, a representative of Holland Consulting Planners, further explained the plan. He stated that FEMA has issued a positive response to the plan as presented and the Resolution to Adopt the Bladen-Columbus Regional Hazard Mitigation Plan would support its approval at the federal level. No one else in attendance addressed the Board. Chairman Peterson declared closed the Public Hearing.
- B. Upon a motion by Commissioner Smith, seconded by Commissioner Pait, the Board unanimously adopted the following Resolution regarding the Bladen-Columbus Regional Hazard Mitigation Plan:



**ITEM 6. Bladen County Schools: (Dr. Robert Taylor, Superintendent)**

A. Dr. Taylor thanked the Board for its time and consideration. He presented a Public School Building Capital Fund Application regarding a roof replacement at Plain View Primary School in the amount of \$38,500. Chairman Peterson questioned the need for the repairs due to the fact that the school may be closed in the near future. Dr. Taylor stated that the roof was leaking and the request was necessary. Following discussion and upon a motion by Commissioner Priest, seconded by Commissioner Cogdell, the Board unanimously approved the Public School Building Capital Fund Application in the amount of \$38,500 for roof repairs at Plain View Primary School.

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- B. Dr. Taylor requested approval for a transfer of up to \$495,000 from the Capital Outlay Fund to Current Expense Fund in order to balance the budget for FY 2014-2015. Chairman Peterson called for a motion. However, no one provided a motion to approve the transfer. Dr. Taylor implored the Board to approve a transfer in order to cover obligations. Chairman Peterson again asked for a motion. No one on the Board provided the requested motion. Chairman Peterson stated that the request was denied.

**ITEM 7. Finance Department: (Lisa Coleman, Finance Officer)**

- A. Mrs. Coleman provided an overview of a Financial Dashboard for the ten-month period ending April 30, 2015.
- B. Mrs. Coleman presented an Audit Contract with Thompson, Price, Scott, Adams & Company, PA for the period ending June 30, 2015 for approval. She further explained that this would be the final year of the agreed-upon extension and that Requests for Bids would be published in April of 2016. Upon a motion by Commissioner Smith, seconded by Commissioner Pait, the Board unanimously approved the Audit Contract with Thompson, Price, Scott, Adams & Company, PA for the fiscal year ending June 30, 2015.
- C. Mrs. Coleman presented an Engagement Letter with Thompson, Price, Scott, Adams & Company, PA for the period ending June 30, 2015. Commissioner Cogdell asked for clarification regarding the audit contract and the bid process. Mrs. Coleman assured the Board that Requests for Bids would be published in April of 2016. Upon a motion by Commissioner Smith, seconded by Commissioner Dowless, the Board unanimously approved the Engagement Letter with Thompson, Price, Scott, Adams & Company, PA for the period ending June 30, 2015.

**ITEM 8. Human Resources: (Amy Pharr, Director)**

During approval of the Agenda and Consent Items, this section was deleted from the Agenda.

**ITEM 9. Health and Human Services Agency: (Cris Harrelson, Director)**

- A. Mr. Harrelson presented for approval the following agreements between Bladen County Health Department and Bladen Health Care, LLC d/b/a Cape Fear Valley:
1. Professional Service Agreement to provide x-ray services.
  2. Professional Service Agreement to provide Physician Back-Up Services for FNP and to provide professional supervisory services for RN's working in clinics to include Communicable Disease and Lab Services.
  3. Professional Service Agreement to provide Prenatal and Post-Partum Physician Services.
- Upon a motion by Commissioner Codgell, seconded by Commissioner Pait, the Board unanimously approved each of the Professional Service Agreement between Bladen County Health Department and Bladen Health Care, LLC d/b/a Cape Fear Valley.
- B. Mr. Harrelson presented for approval two (2) change orders to contracts regarding Young Families Connect (YFC) Grant Program. The original contracts were awarded through the YFC Grant and funds were awarded for Woods Transportation in the amount of \$11,781.04 and Childcare Network was awarded \$36,000. With the increased number of participants who need transportation, an additional \$10,000 will be required to continue providing transportation. The number of participants who need childcare services has decreased. Therefore, there will be a lapse of \$10,000. Upon a motion by Commissioner Smith, seconded by Commissioner Pait, the Board unanimously approved the change orders with Woods Transportation and Childcare Network.

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- C. Mr. Harrelson provided information regarding contracts with the following providers for the Young Families Connect Grant Program for June 1, 2015 through May 31, 2016. They are as follows:
1. Bladen Community College to provide GED and testing
  2. Woods Transport to provide transportation to participants to workshops at Bladen County Health Department and Bladen Community College.
  3. Families First to provide Domestic Violence Prevention workshops to participants
  4. Childcare Network to provide child care for participant's children
  5. Dr. Charles D. Allen, DDS to provide dental care (cleaning and exams) to participants
- D. Mr. Harrelson provided an update to the Board regarding a recently held Eastern District NC Public Health Association Conference. Mr. Harrelson was pleased to share that Bladen County Health Department was recognized for providing exemplary services and was presented an Outstanding Public Health award for the Women and Children's Health Services and Support Program.
- E. Mr. Harrelson was pleased to be able to announce that the Bladen County Health Department has received notification of its reaccreditation from the Local Health Department Accreditation Board.

Commissioner Blanks expressed her appreciation to the Health Department and staff involved in the Young Families Connect grant program. She requested Mr. Harrelson to arrange a presentation and update regarding the YFC program at a future meeting. Mr. Harrelson assured the Board that an update would be scheduled.

**ITEM 10. Advisory Board Appointments for Consideration at the May 18, 2015 Meeting:**

- A. Keep Bladen Beautiful (1): Upon a motion by Commissioner Dowless, seconded by Commissioner Pait, the Board unanimously appointed Kristen Woodruff to an unexpired term, with the term expiring March 31, 2016.
- B. Kelly Water Dike and Drainage District Committee (1): Upon a motion by Commissioner Blanks, seconded by Commissioner Bullock, the Board unanimously voted to table an appointment to a future meeting.

**ITEM 11. County Manager: (Greg Martin)**

- A. Mr. Martin reviewed Board calendars for the months of May and June, 2015.
- B. Mr. Martin provided information regarding a National Association of Counties (NACo) membership benefit to all county residents, NACo's Prescription Discount Card program. A link for enrollment will be included on the county website. Further information is being requested regarding other ways which residents can enroll if internet access is not convenient.
- C. Mr. Martin requested the Board to consider scheduling a Special Meeting Regarding the Fiscal Year 2015-2016 Proposed Budget. Upon a motion by Commissioner Pait, seconded by Commissioner Cogdell, the Board unanimously scheduled a Special Meeting for May 20, 2015 regarding the FY 2015-2016 Budget.

Following discussion regarding the budget process, upon a motion by Commissioner Smith, seconded by Commissioner Priest, the Board unanimously scheduled a Special Meeting for May 27, 2015 at 5:00pm regarding the FY 2015-2016 Budget.

**ITEM 12. Individuals/Delegations Wishing to Address Commissioners:**

No one addressed the Board of Commissioners

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**ITEM 13. Closed Session:**

During approval of the Agenda and Consent Items, the Closed Session was deleted from the Agenda.

Upon a motion by Commissioner Pait, seconded by Commissioner Priest, the meeting was adjourned at 7:06pm.

ATTEST:

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Maria C. Edwards, Clerk to the Board

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Charles R. Peterson, Chairman  
Bladen County Board of Commissioners