

November 10, 2014

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, November 10, 2014 in the Commissioners Meeting Room of the Bladen County Courthouse.

The following members were present:

- James G. "Jimmie" Smith, Chairman
- Mark Gillespie
- Charles Ray Peterson
- Billy Ray Pait
- Daniel Dowless
- G. Michael Cogdell
- Wayne Edge
- Delilah Blanks
- Russell Priest

Attorney: Allen Johnson, Johnson Law Firm

ITEM 1. Chairman Smith called the meeting to order. Reverend Larry Hayes, Good News Baptist Church of Bladenboro, provided the Invocation. County Manager Gregory J. Martin led the Pledge of Allegiance.

ITEM 2. Consent Items:

Upon a motion by Commissioner Peterson, seconded by Commissioner Edge, the Board approved the following Consent Items:

- A. Agenda.
- B. Minutes of Special Meeting on October 20, 2014.
- C. Minutes of Regular Meeting on October 20, 2014.
- D. Budget Amendments as follows:

Administration/Sheriff

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
1051005170.120	Salaries	18,617.00	
1051005170.125	Overtime	5,000.00	
1051005170.126	Part-time	15,500.00	
1051005170.181	FICA	2,993.00	
1051005170.182	Retirement	1,380.00	
1051005170.183	Group Insurance	3,271.00	
1051005170.185	Retiree Health Insurance	1,023.00	
1051005170.186	LEO 401K	931.00	
1051005170.200	Supplies	5,000.00	
1051005170.740	Capital Outlay-Equipment	8,000.00	
1051005170.800	Unemployment Insurance	428.00	
<i>Revenues</i>			
103190.050	Fund Balance Appropriated	62,143.00	

Funding necessary for Courthouse Security, December 1 - June 30.

Health

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105900.200	Supplies	6,122.82	
<i>Revenues</i>			
103560.082	Fees - Hepatitis B/Flu	6,122.82	

Moving funds collected into budget.

Health

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
1059005960.200	Supplies	13,757.00	
<i>Revenues</i>			
103530.080	DHHS-Health Promotions	13,757.00	

Additional grant received from state.

Health

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
1059005986.200	Supplies	1,000.00	
<i>Revenues</i>			
103530.150	DHHS-Communicable Disease	1,000.00	

Additional grant received from state.

Soil Conservation

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106400.499.006	Miscellaneous Expense-Drill	22,561.47	
<i>Revenues</i>			
103190.050	Fund Balance Appropriated	22,561.47	

Rollover unspent drill rent and district funding.

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Parks & Recreation

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106600.803	Insurance Fees	1,000.00	
<i>Revenues</i>			
103660.000	Insurance Fees	1,000.00	

Purchase insurance for program.

Library

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106700.231	Library Books	185.89	
<i>Revenues</i>			
103190.010	Miscellaneous Revenue	185.89	

Library donation from Nathan Cox.

Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106800.808.002	Veterans Memorial Project	2,665.00	
<i>Revenues</i>			
103190.050	Fund Balance Appropriated	2,665.00	

Rollover unspent allocation for Veterans Memorial at Armory.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.693	Medicaid Transportation	50,000.00	
<i>Revenues</i>			
143531.320	Medicaid Transportation	50,000.00	

To pay current and future expenses – 100% Federal reimbursed.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
1461006160.535	Medicaid	727.75	
<i>Revenues</i>			
143591.010	Client Refunds	727.75	

EPICS Drafts for July – Sept 2014.

Carvers Creek Fire Department

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
435343.499	Miscellaneous Expense	35,000.00	
<i>Revenues</i>			
433190.050	Fund Balance Appropriated	35,000.00	

Funding to pay portion of a new tanker truck, leaving a current FB of \$4,429.10.

E. County Attorney Invoices:

Date	Department	Amount
10/24/14	Board of Elections/Sheriff's Office	\$ 360.00
10/30/14	Health Department	\$ 510.00
10/31/14	Health Department	\$ 860.00
11/01/14	Retainer Nov-14	\$ 350.00
11/06/14	Emergency Services	\$ 360.00
	Total	\$ 2,440.00

F. Designated Individuals for Checking Signing Authorization

G. Memorandum of Understanding with the Red Cross and Bladen Community College, regarding emergency shelters

H. The following Hire a Vet Week Resolution:



ITEM 3. Matters of Interest to Commissioners:

Commissioner Priest expressed appreciation to the Board of Elections and staff for their professionalism and diligence during the recent general election. The entire Board agreed fully with Commissioner Priest's comments and echoed his appreciation.

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- A. Chairman Smith recognized Ms. Ann Garrett of NC Division of Employment Security. Chairman Smith presented a framed Resolution recognizing November 10-14, 2014 as Hire a Vet Week in Bladen County. He expressed his thanks and appreciation to Ms. Garrett for her leadership in organizing the Veterans Day celebration held at the National Guard Amory on November 10, 2014. The Clerk to the Board read aloud the Resolution.
- B. Upon a motion by Commissioner Peterson, seconded by Commissioner Pait, the Board unanimously adopted a Resolution in Opposition of Same Sex Marriage. The following Resolution will be shared with Bladen County's delegation in the NC Legislation and with other Counties to encourage adoption of a similar Resolution:



ITEM 4. Public Hearing

- A. Chairman Smith declared open the Public Hearing to receive comments regarding a proposed 2016 Community Transportation Program Grant application. No one in attendance wished to address the Board.
- B. Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously adopted a Community Transportation Program Resolution related to a Community Transportation Program Grant application.
- C. Upon a motion by Commissioner Gillespie, seconded by Commissioner Peterson, the Board unanimously adopted a Human Service Agency Transportation related to a Community Transportation Program Grant application.
- D. Upon a motion by Commissioner Gillespie, seconded by Commissioner Peterson, the Board unanimously approved a Community Transportation Program Grant application, in the amount of \$134,392.

ITEM 5. Individuals/Delegations Wishing to Address the Commissioners:

Ms. Bonita Carrington, a Veteran, requested assistance to possibly purchase a parcel of land currently owned by the County and located at 909 Quail Street. Chairman Smith assured Ms. Carrington that County Manager Greg Martin would research the property in question and contact her on Wednesday, November 12, 2014.

ITEM 6. Health and Human Services Agency: (Vickie Smith, DSS Director)

- A. Ms. Smith presented a Memorandum of Understanding (MOU) for the Department of Social Services and the Heart of Christmas Ministry related to a toy ministry. Upon a motion by Commissioner Peterson, seconded by Commissioner Blanks, the Board unanimously approved the Memorandum of Understanding.
- B. Ms. Smith requested approval of the Low Income Energy Assistance Program (LIEAP) and Crisis Intervention Outreach (CIP) Plan. Pursuant to the General Assembly of North Carolina 2013 SD Senate Bill 744, Section 12J and upon a motion by Commissioner Peterson, seconded by Commissioner Gillespie, the Board unanimously approved the Low Income Energy Assistance Program and Crisis Intervention Outreach Plan.

ITEM 7. Health and Human Services Agency: (Cris Harrelson, Agency Director)

- A. During a previous Board of Commissioners meeting (October 6, 2014), Commissioner Blanks voiced her concern regarding Board of Health policies

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and procedures. As a follow up, Mr. Harrelson contacted Jill Moore of the School of Government to inquire about proper procedures for a Board of Health meeting. Mr. Harrelson assured the Board that there would be no need to adjourn as the Board of County Commissioners and reconvene as the Board of Health in order to conduct consolidated human services agency business. As long as CHSA business is included as a separate item on the Agenda and the Minutes reflect this clearly, compliance for the Board of Health responsibilities will be satisfied. Commissioner Blanks commended Mr. Harrelson for his thorough follow up on the matter.

- B. Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously agreed to schedule an annual Board of Health training meeting on Monday, December 15, 2014 at 5:00pm.
- C. Following a brief review by Mr. Harrelson, a motion was made by Commissioner Gillespie, seconded by Commissioner Pait, the Board unanimously approved an Environmental Health Migrant Housing Program Policy.
- D. Following a brief review by Mr. Harrelson, a motion was made by Commissioner Gillespie, seconded by Commissioner Pait, the Board unanimously approved an Environmental Health Water Sampling Program Policy.
- E. Following a brief review by Mr. Harrelson, a motion was made by Commissioner Gillespie, seconded by Commissioner Pait, the Board unanimously approved an Environmental Health Well Program Policy.
- F. Following a brief review by Mr. Harrelson, a motion was made by Commissioner Gillespie, seconded by Commissioner Pait, the Board unanimously approved an Environmental Health Food, Lodging and Institution Program Policy.
- G. Following a brief review by Mr. Harrelson, a motion was made by Commissioner Gillespie, seconded by Commissioner Pait, the Board unanimously approved an Environmental Health Onsite Water Protection Program Policy.
- H. Following a brief review by Mr. Harrelson, a motion was made by Commissioner Gillespie, seconded by Commissioner Pait, the Board unanimously approved an Environmental Health Public Swimming Pool Program Policy.
- I. Following a brief review by Mr. Harrelson, a motion was made by Commissioner Gillespie, seconded by Commissioner Pait, the Board unanimously approved an Environmental Health Tattoo Program Policy.
- J. Following a brief review by Mr. Harrelson, a motion was made by Commissioner Gillespie, seconded by Commissioner Pait, the Board unanimously approved a New Employee Orientation Policy. This policy has been updated to reflect a change in "Title X, Compliance with Title X Funding Requirements Policy" for new Clinical staff, updated website information for Public Health Law, change in Administration and an updated Training record as required through Accreditation.
- K. Following a brief review by Mr. Harrelson, a motion was made by Commissioner Gillespie, seconded by Commissioner Pait, the Board unanimously approved Policy and Procedure to Determine Cost and Fees.
- L. Mr. Harrelson discussed the need to educate the Board of Commissioners regarding roles and responsibilities as the Bladen County Board of Health. Pursuant to SB 744-Appropriations Act of 2014, Section 8.23: Supply of Epinephrine Auto-Injectors on School Property, Mr. Harrelson explained new legislation which requires two (2) epinephrine auto-injectors to be "secure but

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unlocked and in an easily accessible location” in all NC schools and charter schools. Local health departments serving the area in which the local school administrative unit is located are required to prescribe a non-patient specific prescription for epinephrine auto-injectors to the appropriate school personnel.

- M. Mr. Harrelson reviewed amended and clarified rules to prohibit smoking in Enclosed Areas in Restaurants and Bars. N.C.G.S. 130A-497 has been amended to specifically clarify the definition of enclosed areas for purposes of ensuring the consistent interpretation and enforcement of current General Statutes prohibiting smoking in restaurants and bars. Restaurant and bar owners now have simple measurements they can take of any covered outdoor deck, patio or porch areas in order to determine if they are enclosed or not under state law.
- N. Upon a motion by Commissioner Peterson, seconded by Commissioner Pait, the Board unanimously extended a Contract Agreement with Horizon Healthware, Inc., a Home Health software vendor, until a new vendor’s software is fully implemented.
- O. Upon a motion by Commissioner Peterson, seconded by Commissioner Pait, the Board unanimously approved a Barnestorm Home Health Software License Agreement to replace Horizon Healthware. Barnestorm Home Health Software includes efficiencies, ease of navigation and built-in audit features, which the current vendor is unable to provide.

ITEM 8. Emergency Services: (Bradley Kinlaw, Fire Marshal)

- A. Mr. Kinlaw presented a request for funds to assist in covering costs for an Annual Firefighters’ Association Appreciation dinner. The original request was for \$1,000. However, since the original request was submitted, the appreciation dinner will now include all county EMS and Rescue Squad personnel as well. The requested amount was increased to \$1,500. Upon a motion by Commissioner Pait, seconded by Commissioner Dowless, the Board unanimously approved a one-time appropriation of \$1,500 to assist in costs associated with an Annual Appreciation dinner.

ITEM 9. Advisory Board Appointments

- A. **Keep Bladen Beautiful (2):** Upon a motion by Commissioner Peterson, seconded by Commissioner Priest, the Board unanimously appointed Dr. Robert Taylor (or his designee) with a term expiration of October 30, 2017. Upon a motion by Commissioner Peterson, seconded by Commissioner Gillespie, the Board unanimously appointed Erin Smith, with a term expiration of September 30, 2017.
- B. **East Arcadia Fire Service District Committee (3):** Upon a motion by Commissioner Blanks, seconded by Commissioner Gillespie, the Board unanimously reappointed Harold Daniels and Cathy King, with term expiration dates of October 30, 2017 and appointed Calene Brown to fill the unexpired term, formerly held by Mr. Curtis Andrews, with a term expiration of October 30, 2016.

ITEM 10. Advisory Board Appointments for Consideration at November 17, 2014 Meeting:

- A. Bay Tree Lakes Fire District Committee (2)
- B. Clarkton E T J (2)
- C. Clarkton Fire District Committee (3)

ITEM 11. County Manager: (Greg Martin)

- A. Mr. Martin reviewed calendars for the months of November and December, 2014.

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- B. Mr. Martin provided an overview of a Subscription and Service Agreement with eCivis, a web-based grants database and management program. eCivis services fit into a strategic goal identified by the Board earlier this year. Services provided would allow for more efficient grants searching, application and compliance. Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board tabled the request until additional information can be presented, including, but not limited to, success stories from current clients of eCivis.
- C. Mr. Martin provided a brief overview of three proposed Golden LEAF projects submitted by the Town of Elizabethtown, Bladen Community College and Bladen County Schools. Following discussion, upon a motion by Commissioner Pait, seconded by Commissioner Dowless, the Board unanimously scheduled a special meeting for Monday, November 17, 2014 at 5:00pm to further discuss each project. Mr. Martin will contact Elizabethtown Town Manager Eddie Madden, BCC President Dr. William Findt and Superintendent Dr. Robert Taylor to invite them to attend the special meeting.

Upon a motion by Commissioner Pait, seconded by Commissioner Dowless, the meeting was adjourned at 7:21pm.

ATTEST:

Maria C. Edwards, Clerk to the Board

James G. Smith, Chairman
Bladen County Board of Commissioners