

August 21, 2017

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, August 21, 2017 in the Commissioners Meeting Room of the Bladen County Courthouse.

The following members were present:

- Charles R. Peterson, Chairman
- Ray Britt, Vice Chairman
- Arthur Bullock
- Daniel Dowless
- G. Michael Cogdell
- David R. Gooden
- Ophelia Munn-Goins
- Russell Priest
- Ashley Trivette

Attorney: Allen Johnson, Johnson Law Firm

ITEM 1. Chairman Peterson called the meeting to order.

Reverend Larry Hayes, Good News Baptist Church, provided the Invocation. Guest Ava Bordeaux led the Pledge of Allegiance.

ITEM 2. Consent Items:

Upon a motion by Commissioner Gooden, seconded by Commissioner Cogdell, the Board unanimously approved the following Consent Items:

- A. Agenda.
- B. Minutes of August 7, 2017 Special Meeting.
- C. Minutes of August 7, 2017 Regular Meeting.
- D. Budget Amendments, as follows:

Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104100.183	Group Insurance	8.00	
104200.183	Group Insurance	80.00	
104210.183	Group Insurance	44.00	
104220.183	Group Insurance	61.00	
104230.183	Group Insurance	4.00	
104300.183	Group Insurance	132.00	
104400.183	Group Insurance	199.00	
104500.183	Group Insurance	263.00	
104600.183	Group Insurance	132.00	
104700.183	Group Insurance	87.00	
104800.183	Group Insurance	153.00	
105000.183	Group Insurance	197.00	
Revenues			
103190.050	Fund Balance Appropriated	1,360.00	

To cover additional increase in State Health Plan effective 01/01/2018.

Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.183	Group Insurance	2,099.00	
105100.5110.183	Group Insurance	1,137.00	
105100.5120.183	Group Insurance	481.00	
105100.5140.183	Group Insurance	44.00	
105100.5160.183	Group Insurance	87.00	
105100.5170.183	Group Insurance	44.00	
105100.5175.183	Group Insurance	87.00	
105100.5176.183	Group Insurance	87.00	
105200.183	Group Insurance	186.00	
105300.183	Group Insurance	144.00	
105400.183	Group Insurance	132.00	
105900.183	Group Insurance	403.00	
105900.5905.183	Group Insurance	142.00	
105900.5910.183	Group Insurance	175.00	
105900.5910.200.003	Supplies-Client Services		175.00
Revenues			
103190.050	Fund Balance Appropriated	5,073.00	

To cover additional increase in State Health Plan effective 01/01/2018.

August 21, 2017

Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105900.5920.183	Group Insurance	164.00	
105900.5930.183	Group Insurance	186.00	
105900.5940.183	Group Insurance	22.00	
105900.5950.183	Group Insurance	164.00	
105900.5951.183	Group Insurance	121.00	
105900.5951.499	Miscellaneous Expense		121.00
105900.5960.183	Group Insurance	87.00	
105900.5980.183	Group Insurance	132.00	
105900.5980.990	Contingency		132.00
105900.5986.183	Group Insurance	11.00	
105900.5988.183	Group Insurance	218.00	
106200.183	Group Insurance	170.00	
106200.6201.183	Group Insurance	87.00	
106200.6205.183	Group Insurance	92.00	
106200.6210.183	Group Insurance	218.00	
<i>Revenues</i>			
103190.050	Fund Balance Appropriated	1,419.00	

To cover additional increase in State Health Plan effective 01/01/2018.

Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106200.6220.183	Group Insurance	97.00	
106200.6225.183	Group Insurance	52.00	
106200.6230.183	Group Insurance	66.00	
106400.183	Group Insurance	87.00	
106600.183	Group Insurance	132.00	
106700.183	Group Insurance	437.00	
106805.183	Group Insurance	87.00	
106805.200.009	Supplies		87.00
106900.903	Group Insurance	4,041.00	
106900.901	Group Insurance	87.00	
<i>Revenues</i>			
103190.050	Fund Balance Appropriated	4,999.00	

To cover additional increase in State Health Plan effective 01/01/2018.

Motor Pool

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105010.357	Vehicle Repairs	2,986.59	
<i>Revenues</i>			
103190.011	Insurance Claims	2,986.59	

2016 Dodge Charger Vin#0576-repairs.

Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106900.903	To DSS		6,780.00
<i>Revenues</i>			
103190.050	Fund Balance Appropriated		6,780.00

Funding Authorization #1.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.183	Group Insurance	4,041.00	
<i>Revenues</i>			
143550.080	Fm General Fund	4,041.00	

To cover additional increase in State Health Plan effective 01/01/2018.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
143531.221	LIEAP/Energy Assistant	6,780.00	
143550.080	FM-General Fund		6,780.00

Funding Authorization #1.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.689	Energy Neighbor Fund		5,535.30
<i>Revenues</i>			
143531.031	Energy Neighbor Fund		5,535.30

Funding Authorization #1.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.689	Energy Neighbor Fund	456.00	
<i>Revenues</i>			
143531.031	Energy Neighbor Fund	456.00	

Funding Authorization #2.

August 21, 2017

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.6161.739	Non-Inventorable	1,010.00	
146100.6161.341	Printing	500.00	
146100.6161.200	Supplies	840.00	
146100.6161.499.067	Monetary Incentives	1,000.00	
146100.6161.310.003	Participant Transportation	1,000.00	
146100.6161.310	Travel (Staff Transportation)	4,500.00	
146100.6161.499	Miscellaneous Expense	1,200.00	
146100.6161.801	Indirect Costs	1,200.00	
146100.6161.288	Food	1,200.00	
146100.6161.499.068	Non-Monetary Incentives	3,425.00	
146100.6161.990	Contingency	4,125.00	
Revenues			
143531.030	Every Teen Counts Grant (SHIFT)	20,000.00	

Every Teen Counts Grant (SHIFT).

Solid Waste

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
205800.183	Group Insurance	197.00	
205805.183	Group Insurance	175.00	
Revenues			
203190.050	Fund Balance Appropriation	372.00	

To cover additional increase in State Health Plan effective 01/01/2018.

Water Construction

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
234700.611.043	Contract Services – LKC Engineering	579,000.00	
Revenues			
233190.050	Fund Balance Appropriation	579,000.00	

Rollover preliminary funding for Phase IV Water Project.

Water

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
254702.183	Group Insurance	326.00	
Revenues			
253190.050	Fund Balance Appropriation	326.00	

To cover additional increase in State Health Plan effective 01/01/2018.

Economic Development

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
307200.183	Group Insurance	87.00	
Revenues			
303422.002	Fm General Fund	87.00	

To cover additional increase in State Health Plan effective 01/01/2018.

Kelly Fire Department

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
385338.499	Miscellaneous Expense	40,000.00	
Revenues			
383190.050	Fund Balance Appropriation	40,000.00	

Funding to erect a new building and bays.

Bay Tree Fire Department

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
475347.990	Contingency		8,750.00
475347.499	Miscellaneous Expense	8,750.00	

Funding for Fire Training Center and access to funds in the event of an emergency.

E. County Attorney Invoices.

Date	Department	Amount
7/01/17	Sheriff's Office	\$ 2,025.00
7/21/17	Soil & Water Conservation	\$ 545.00
7/25/17	Sheriff's Office	\$ 785.00
7/25/17	Administration	\$ 2,525.00
7/27/17	Sheriff's Office	\$ 1,850.00
8/17/17	Sheriff's Office	\$ 225.00
	Total	\$ 7,955.00

F. Tax Releases No. 7-17, incorporated by reference and made a part of these Minutes.

G. Tobacco Use Ordinance Amendment, to allow the use of tobacco products in areas in excess of 200 feet from a building owned, maintained or leased by the County.

- H. The following Resolution in Support of the Installation of Road Improvements along NC 87 East in Tar Heel for Project Smithfield:



- I. Public Hearing at 6:30pm on Tuesday, September 5, 2017 to Receive Comments Regarding an Incentive Agreement with Smithfield.
J. Public Hearing at 6:30pm on Tuesday, September 5, 2017 to Receive Comments Regarding a Zoning Ordinance Regarding the Permitting of Solar Farms.
K. Public Transportation Grant Agreement with NC Department of Transportation for the Benefit of Bladen Area Rural Transportation System (BARTS).
L. The following Resolution Adopting a Mutual Assistance Policy:



- M. FY 2017-18 Home & Community Care Block Grant for Older Adults Funding Plan.
N. The following Resolution Designating Applicant's Agent Regarding a North Carolina Emergency Management Funding Application Regarding Elevation, Acquisition and Mitigation Reconstruction:



- O. North Carolina Division of Emergency Management Hazard Mitigation Funding Agreement for Elevation, Acquisition and Mitigation Reconstruction.

ITEM 3. Cape Fear Regional Bicycle Plan: (Stephen Bzomowski, Senior Planner, Alta Planning & Design Group):

- A. Mr. Bzomowski provided an overview of a Cape Fear Regional Bicycle Plan, which encompasses Columbus, Brunswick, New Hanover, Pender, Onslow, Sampson and Bladen Counties. The purpose of the plan is to increase transportation choices, improve safety for all bicyclists, improve health and well-being of communities and create a value and generate economic activity. Mr. Bzomowski provided information regarding priority corridors, connecting to established municipal trails and long-term vision projects.
B. Mr. Bzomowski requested the Board consider adopting a Resolution in Support of a Cape Fear Regional Bicycle Plan. Following discussion and upon a motion by Commissioner Trivette, seconded by Commissioner Britt, the Board unanimously adopted the following Resolution:



ITEM 4. Bladen Community College: (Sondra Guyton, Vice President for Workforce and Continuing Education)

- A. BCC President Dr. William Findt and Ms. Guyton expressed appreciation. Ms. Guyton and Dr. Findt provided an overview of the initiative and application for Bladen County to become a certified Work Ready Community. Dr. Findt explained that Work Ready Communities can identify skill gaps and quantify the skill level of its workforce. Ms. Guyton stated that this

August 21, 2017

certification assists in building career pathways aligned to the needs of business and industry. This certification would also help the community stand out and be recognized for its workforce development efforts. She also expressed that businesses in the area would be encouraged to require or favor applicants who hold this certification. There are three different types of assessments; reading, mathematics, and finding information.

- B. Following discussion and upon a motion by Commissioner Britt, seconded by Commissioner Gooden, the Board unanimously adopted the following Resolution in Support of the North Carolina Work Ready Communities Initiative:



ITEM 5. Individuals/Delegations Wishing to Address Commissioners:

Chairman Peterson recognized Mrs. Joan Avant to address the Board. Mrs. Avant introduced herself and her mother, Mrs. Rutha Roberson. Mrs. Avant expressed concern and frustration regarding a recent incident with Bladen Area Rural Transportation System (BARTS). Mrs. Avant indicated that she and her mother used a BARTS van to attend a doctor's appointment in Wilmington. The appointment went longer than expected and she and her mother were left in Wilmington without a way home.

Chairman Peterson expressed appreciation to Mrs. Avant and Mrs. Roberson.

ITEM 6. Matters of Interest to Commissioners:

Chairman Peterson recognized Commissioner Cogdell to address the Board. Commissioner Cogdell stated that during a recent tour of the new Detention and Law Enforcement Center, he noticed several items which he understood to be designed differently, specifically cell doors. He anticipated mechanical doors, but the actual doors are designed to manually shut, with mechanical locks which are controlled from a common control room. Captain Singletary stated that mechanical doors were not as reliable and early on in the process, the design was revised to include manual doors.

Chairman Peterson recognized Commissioner Britt to address the Board. Commissioner Britt assured Mrs. Avant and Mrs. Roberson that the Board had been made aware of her concerns and a review of the incident is underway. He stated that he did not want anyone to believe that just because no one responded during her presentation, that the Board was unconcerned. He indicated that the Board was involved and concerned as well.

Chairman Peterson recognized Commissioner Munn-Goins to address the Board. Commissioner Munn-Goins stated that she had attended a recent North Carolina Association of County Commissioners (NCACC) Annual Conference where former Commissioner Dr. Delilah Blanks was honored and recognized by being inducted into its Hall of Fame.

Commissioner Trivette also shared her appreciation of having the opportunity to attend a recent NCACC Annual Conference. She expressed her appreciation in watching one of Bladen County's own being inducted and recognized into the Hall of Fame. Commissioner Trivette encouraged other Board members to participate in upcoming NCACC events.

ITEM 7. Revenue Department: (Carol Cain, Tax Collector)

- A. Mrs. Cain provided a brief overview of an Unpaid Tax Report and Annual Settlement for Years 2007-2016. Following brief discussion and upon a motion by Commissioner Britt, seconded by Commissioner Trivette, the

August 21, 2017

Board unanimously approved an Unpaid Tax Report and Annual Settlement for Years 2007-2016 in Accordance with NCGS 105-378A.

- B. Upon a motion by Commissioner Britt, seconded by Commissioner Trivette, the Board adopted the following Order Directing the Tax Collector to Collect Taxes Charged in the Tax Records and Receipts:



ITEM 8. Finance Department: (Lisa Coleman, Finance Officer)

- A. Mrs. Coleman reviewed a Financial Dashboard report for the one-month period ending July 31, 2017. Commissioner Cogdell requested a detailed report regarding the Detention & Law Enforcement Center construction project. Chairman Peterson stated that an Open House has been scheduled for the new facility at 10am on Friday, September 8. He shared that it is anticipated that inmates will be moved to the facility in mid-September following final state inspections and certification. Following discussion, a final expense detailed report will be generated for the Board's review. Commissioner Munn-Goins inquired regarding warranties for the facility, and other manufacturers' warranties. Chairman Peterson asked Mr. Martin and Captain Jeff Singletary to gather information regarding different warranties for the facility.

ITEM 9. Health and Human Services Agency: (David Howard, Director)

- A. Mr. Howard provided a brief overview of a Fees & Eligibility Policy revision which was reviewed and recommended by the Health & Human Services Agency Advisory Committee at its August 14, 2017 meeting. Following discussion and upon a motion by Commissioner Trivette, seconded by Commissioner Gooden, the Board unanimously approved a revised Fees and Eligibility Policy.
- B. Mr. Howard reviewed an Internal Control Policy revision which the Health & Human Services Agency Advisory Committee recommended at its August 14, 2017 meeting. Following discussion and upon a motion by Commissioner Trivette, seconded by Commissioner Munn-Goins, the Board unanimously approved an Internal Control Policy revision. Commissioner Cogdell inquired regarding a Segregation of Duties policy and how that might affect an Internal Controls Policy. Mr. Martin stated that the Segregation of Duties policy was a separate policy altogether. Chairman Peterson asked Mr. Martin to share copies of the Segregation of Duties policy to the Board.
- C. Mr. Howard presented an Office of Rural Health Grant application for the benefit of Women's and Children's Services. Mr. Howard stated that, if the application is accepted, the funds would assist in offsetting funding reductions realized by the Women's and Children's Services. Mr. Howard further stated that the HHSAC had reviewed and made a recommendation to the Board for approval. Upon a motion by Commissioner Munn-Goins, seconded by Commissioner Trivette, the Board unanimously approved an Office of Rural Health Grant application.
- D. Mr. Howard provided an overview of an upcoming Opioid Forum scheduled for 2pm on Tuesday, September 12, 2017. He stated that the general goals of the forum are:
- Increase awareness among elected Officials, local organizations, and the community for common understanding of the opioid problems
 - Discuss causes, effects, and implications for the future
 - Educate local leaders and the community about potential prevention and treatment options

August 21, 2017

- Generate coordinated education, prevention, and treatment strategies to reduce the occurrence and burden of opioid addiction, overdose and death

Mr. Howard also provided a suggested invitee listing which included elected Officials, School Board members, Church and Faith Organization Representatives, Community College Officials, Behavioral Health Officials, Law Enforcement Officials, Court Officials, Medical Providers, Emergency Medical Services Representatives, and Business Community Representatives.

Mr. Howard stated that the purpose of this meeting is to serve as a strategic planning session.

Chairman Peterson requested a test-run of the forum prior to September 12 with each of the presenters. Mr. Howard indicated his willingness to schedule this meeting.

ITEM 10. Advisory Board Appointments:

A. EMS Advisory Council (2): Upon a motion by Commissioner Britt, seconded by Commissioner Gooden, the Board unanimously:

- Appointed Dr. Roxie Wells to an unexpired term, with the term expiring October 31, 2017;
- Appointed Tiffany Pait to an unexpired term, with the term expiring October 31, 2017;
- Appointed Sheriff Jim McVicker to a three-year term, with the term expiring October 31, 2020;
- Reappointed Tracy Priest to a three-year term, with the term expiring October 31, 2020;
- Waiving the policy on terms, reappointed Charles Peterson to a three-year term, with the term expiring October 31, 2020;
- Reappointed David Howell to a three-year term, with the term expiring October 31, 2020;
- Waiving the policy on terms, reappointed Donald Bryan to a three-year term, with the term expiring October 31, 2020;
- Appointed Debra Conner to a three-year term, with the term expiring October 31, 2020;
- Reappointed Jackie Coleman to a three-year term, with the term expiring October 31, 2020;
- Waiving the policy on terms, reappointed Dr. Kenneth Carter to a three-year term, with the term expiring October 31, 2020;
- Waiving the policy on terms, reappointed Dr. Robert Taylor to a three-year term, with the term expiring October 31, 2020;
- Appointed Alisha Evans to a three-year term, with the term expiring October 31, 2020.

B. Industrial Facilities and Pollution Control Financing Authority (2): Upon a motion by Commissioner Trivette, seconded by Commissioner Munn-Goins, the Board unanimously tabled appointments to a future meeting.

C. Planning Board (1): Upon a motion by Commissioner Munn-Goins, seconded by Commissioner Cogdell, the Board unanimously tabled appointments to a future meeting.

ITEM 11. Advisory Board Appointments for Consideration at the September 18, 2017 Meeting:

- A. Keep Bladen Beautiful (3)
- B. Voluntary Agricultural Districts Committee (1)

ITEM 12. County Manager: (Greg Martin)

- A. Mr. Martin reviewed Board calendars for the months of August and September, 2017.
- B. Mr. Martin requested the Board to consider scheduling Board of Health training. Following discussion and upon a motion by Commissioner Britt,

August 21, 2017

seconded by Commissioner Cogdell, the Board unanimously scheduled a Board of Health training session for 4pm on Monday, September 11, 2017.

- C. Mr. Martin provided an overview of a planned Mountains-to-Sea Walking Trail event scheduled for Saturday, September 9, 2017. A 39-mile segment of this walking trail runs through Bladen County. The intent of this event is to have individuals on each segment of the 700-mile trail. Mr. Martin encouraged anyone who is interested to contact Carl deAndrade for additional information.

ITEM 13. Individuals/Delegations Wishing to Address Commissioners:

No one in attendance addressed the Board.

ITEM 14. Closed Session:

- A. Upon a motion by Commissioner Trivette, seconded by Commissioner Bullock, the Board unanimously entered Closed Session in Accordance with NCGS 143-318.11(a) (3) Attorney-Client Privilege and NCGS 143-318.11(a) (6) Personnel at 7:41pm.
- B. Upon a motion by Commissioner Trivette, seconded by Commissioner Gooden, the Board exited Closed Session at 9:12pm.

Upon a motion by Commissioner Cogdell, seconded by Commissioner Dowless, the meeting was unanimously adjourned at 9:13pm.

ATTEST:

Maria C. Edwards, Clerk to the Board

Charles R. Peterson, Chairman
Bladen County Board of Commissioners