

July 18, 2016

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, July 18, 2016 in the Commissioners Meeting Room of the Bladen County Courthouse.

The following members were present:

Russell Priest, Chairman
 Arthur Bullock, Vice Chairman
 Charles R. Peterson
 Daniel Dowless
 Dr. Delilah Blanks
 Billy R. Pait
 G. Michael Cogdell
 James G. "Jimmie" Smith

Excused: Wayne Edge

Attorney: Allen Johnson, Johnson Law Firm

ITEM 1. Chairman Priest called the meeting to order.

Reverend Larry Hayes, Good News Baptist Church of Bladenboro, provided the Invocation. County Manager Gregory J. Martin led the Pledge of Allegiance.

ITEM 2. Consent Items:

Upon a motion by Commissioner Smith, seconded by Commissioner Peterson, the Board approved the following Consent Items:

- A. Agenda.
- B. Minutes of June 20, 2016 Regular Meeting.
- C. Budget Amendments, as follows:

Budget Amendments through June 30, 2016:

Motor Pool

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
10510.253	Vehicle Parts	3,000.00	
<i>Revenues</i>			
103190.011	Insurance Claims	3,000.00	

Insurance Reimbursement - 2009 Claim Vic #3949

Sheriff

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.200	Supplies & Materials	4,000.00	
105100.212	Uniforms	5,500.00	
105100.270	Adverting	200.00	
105100.321	Telephone	15,000.00	
105100.341	Printing	400.00	
105100.353	Copier Maintenance	4,000.00	
105100.357	M/R Vehicles	500.00	
105100.499	Miscellaneous Expense	1,500.00	
105100.610	Contract Services	1,000.00	
105100.739	Non-Inventorable		17,000.00
105100.491	Dues & Subscriptions		2,200.00
105100.183	Group Insurance		515.00
<i>Revenues</i>			
103190.040	Sheriff-DOC Reimb	4,400.00	
103260.022	Sheriff-Civil Services	4,680.00	
103260.023	Sheriff-Gun Permits	3,305.00	

To cover year end.

Sheriff

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.738	Crime Scene Grant	41,810.00	
105100.740	Capital Outlay-Equipment	13,000.00	
105100.741	Capital Outlay-Vehicles	2,110.00	
<i>Revenues</i>			
103270.024	Sheriff-Crime Scene Grant	41,810.00	
103270.013	Sheriff-Recreation Deputies	1,196.00	
103270.040	Civil Licenses Rev	1,114.00	
103101.010	Taxes - Current Ad Valorem	12,800.00	

To cover year end.

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Sheriff

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.126	Part-time Salaries	2,000.00	
105100.212	Uniforms	15,000.00	
105100.212.002	Honor Guard Uniforms	1,000.00	
105100.270	Advertising	100.00	
105100.120	Salaries		3,000.00
105100.124	Standby Pay		1,000.00
105100.186	LEO 401K		3,000.00
105100.739	Non-Inventorable	1,000.00	
<i>Revenues</i>			
103101.030	Taxes-Prior Ad Valorem	12,100.00	

To cover year end.

Sheriff - Jail

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.5110.120	Salaries	1,100.00	
105100.5110.125	Overtime	1,500.00	
105100.5110.185	Retirees Health insurance	50.00	
105100.5110.627	ABL Equipment Purchases	88,000.00	
<i>Revenues</i>			
103260.018	Jail - Commissions	2,700.00	
103260.019	Jail - Misdemeanant Program	9,200.00	
103260.021	Sheriff - Inmate Phones	4,000.00	
103270.019	Sheriff - ABL Reimb	14,376.00	
103101.010	Taxes - Current Ad Valorem	60,374.00	

To cover year end.

Sheriff - Aviation

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.5130.200	Supplies	7,100.00	
<i>Revenues</i>			
103180.010	Interest on Investments	7,100.00	

To cover year end.

Emergency Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105300.200.020	Supplies - Prison	600.00	
105300.350.001	M/R Prison	2,400.00	
105300.491	Dues & Subs	40.00	
105300.739	Non-Inventorable	900.00	
105300.211	Fire Protection Eq		1,500.00
105300.610	Contract Services		800.00
<i>Revenues</i>			
103180.010	Interest on Investments	1,640.00	

To cover year end.

Coroner

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105500.190	Professional Services	10,000.00	
<i>Revenues</i>			
103180.010	Interest on Investments	10,000.00	

To cover year end.

Health

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105900.900.001	Credit Card Fees	110.00	
<i>Revenues</i>			
103560.015	Health Dept CC Fees	110.00	

To cover year end.

Division on Aging

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106200.341	Printing	120.00	
106200.310	Travel		120.00
106200.6201.321.001	Internet Services	75.00	
106200.6201.741	Capital Outlay-Vehicles	92,000.00	
106200.6201.395	Schools		75.00
106200.6210.184	Retiree Life Insurance	52.00	
106200.6210.200	Supplies	50.00	
106200.6210.183	Group Insurance		102.00
106200.6220.321	Telephone	600.00	
106200.610.183	Group Insurance		600.00
<i>Revenues</i>			
103190.050	Fund Balance Appropriated	92,000.00	

To cover year end and vehicles budgeted in 2015, but not received until 2016.

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Parks & Recreation

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106600.200	Supplies & Materials	277.00	
<i>Revenues</i>			
103660.005	Batting Cages	140.00	
103660.006	Recreation - Other Vendors	137.00	

Purchase of new computer.

Other Admin Costs

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106800.700	Bank Charges	1,100.00	
106800.802	Juvenile Services	10,000.00	
<i>Revenues</i>			
103101.010	Taxes-Current Ad Valorem	11,100.00	

To cover year end.

Education

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106910.882	BOE-Article 40 Sales Tax	40,000.00	
106910.884	BOE-HH Sales Tax	120,000.00	
<i>Revenues</i>			
103110.050	Article 40 - Sales Tax	160,000.00	

To cover year end.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.689	Energy Neighbor Fund	458.00	
<i>Revenues</i>			
143531.031	Energy Neighbor Fund	458.00	

Funding Authorization #13.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.693	Medicaid Transportation	50,000.00	
<i>Revenues</i>			
143531.320	Medicaid Transportation	50,000.00	

100% Federal Funds for current and future expenses.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.6160.650.001	Foster Care Donation	547.00	
<i>Revenues</i>			
143190.027	Foster Care Donation	547.00	

Donation from Sandy Grove Baptist Church.

Water

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
254700.900.001	Credit Card Fees	6,000.00	
<i>Revenues</i>			
253420.010	Credit Card Fees	6,000.00	

To cover year end.

Emergency Medical Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
325302.491	Dues & Subs	118.00	
325302.492	Bad Debts	50,000.00	
<i>Revenues</i>			
323190.010	Miscellaneous Revenue	50,118.00	

To cover year end.

Hickory Grove FD

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
375337.900.003	Vehicle Fees Collected	50.00	
<i>Revenues</i>			
373101.015	NCVTS Current	50.00	

To cover year end.

White Oak FD

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
405340.900.003	Vehicle Fees Collected	60.00	
<i>Revenues</i>			
403101.015	NCVTS Current	60.00	

To cover year end.

Carvers Creek FD

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
435343.900.003	Vehicle Fees Collected	10.00	
<i>Revenues</i>			
433101.015	NCVTS Current	10.00	

To cover year end.

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Bay Tree FD

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
475347.990	Contingency		8,750.00
475347.499	Miscellaneous Expense	8,750.00	
475347.900.003	Vehicle Fees Collected	70.00	
<i>Revenues</i>			
473101.015	NCVTS – Current	70.00	

To cover year end and purchase of used truck.

General Services FD

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
485348.900.003	Vehicle Fees Collected	10.00	
<i>Revenues</i>			
483101.010	Taxes – Current	10.00	

To cover year end.

Rowan FD

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
505350.610	Contract Services	1,325.00	
<i>Revenues</i>			
503101.010	Taxes – Current	950.00	
503101.020	Taxes – Last	375.00	

To cover year end.

Budget Amendments through July 18, 2016:

Motor Pool

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105010.253	Vehicle Parts	1,514.68	
<i>Revenues</i>			
103190.050	Fund Balance Appropriated	1,514.68	

2012 Ambulance Vin 9461

Division on Aging

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106200.6201.353.001	Lease-Reproduction Eq	533.00	
106200.6201.200	Supplies	9.00	
106200.6201.270	Advertising	13.00	
106200.6201.270.001	Promotional Items	103.00	
106200.6201.321.001	Internet Service Fees		94.00
106200.6201.341	Printing	71.00	
106200.6201.352.002	M/R Communications Eq	9.00	
106200.6201.499.010	Misc Exp – Drug Testing	229.00	
<i>Revenues</i>			
103530.042	DOA – Trans S18 Cap		53.00
103190.050	Fund Balance Appropriated	926.00	

Adjustments for approved DOT budget.

JCPC - Grants

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106805.647	Support Services for Students & Parents	34,751.00	
<i>Revenues</i>			
103230.026	JCPC-Support Services	34,751.00	

Approved budget for 16-17 for JCPC – Support Services.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.688	Crisis Intervention Program		190,317.00
<i>Revenues</i>			
143531.220	Crisis Intervention Program		190,317.00

Funding Authorization #1.

D. County Attorney Invoices.

Date	Department	Amount
6/22/16	Sheriff's Office	\$ 775.00
6/23/16	Sheriff's Office	\$ 1,050.00
6/24/16	Sheriff's Office	\$ 970.00
6/27/16	Sheriff's Office	\$ 525.00
6/27/16	Sheriff's Office	\$ 500.00
6/28/16	Sheriff's Office	\$ 470.00
6/30/16	Health Department	\$ 525.00
7/01/16	Jul-16 Retainer	\$ 300.00
7/05/16	Administration	\$ 780.00
7/08/16	Sheriff's Office	\$ 760.00
	Total	\$ 6,655.00

- E. Tax Refunds and Releases No. 6-16, incorporated by reference and made a part of these Minutes.
- F. Designated Chairman Priest as Voting Delegate to NCACC Annual Conference.
- G. FY 2016-17 Agreement between BARTS and NC Department of Transportation.
- H. Agreement for Clinical Affiliation between Bladen County EMS and Bladen Community College.
- I. FY 2016-17 Forest Service Agreement in the amount of \$190,960 with the State of North Carolina Department of Agriculture and Consumer Services.
- J. Lease Agreement the North Carolina Department of Public Safety.
- K. Appropriation in the amount of \$450 each to 10U and 14U Girls Softball All-Star teams to assist with travel expenses to the State Championship series in Williamston, NC.
- L. Time Warner Cable Agreement for Internet Service at Bridger Memorial Library and Clarkton Public Library.
- M. Sheriff's Office FY 2016-17 Agreement with Bladen Community College.
- N. FY 2016-17 Rural Fire Department Funding Agreement and Automatic Aid Agreement.
- O. FY 2016-17 Municipal Fire Department Funding Agreement and Automatic Aid Agreement.
- P. FY 2016-17 Emergency Medical Services Department Funding Agreement and Automatic Aid Agreement.
- Q. Annual Low Income Energy Assistance Program (LIEAP) and Crisis Intervention Program Outreach Plan.
- R. Time Warner Cable Internet and Telephone Service Agreement for Emergency Training Center.
- S. USMC Request to Collect Overhead Photographs and Remote Sensed Data.
- T. USMC Maneuver Permit Request for October 24, 2016 through October 26, 2016.
- U. The following Resolution to Declare Certain Property Surplus:



- V. FY 2016-17 NC Cardinal Migration Grant Agreement.
- W. Equinox Subscription Agreement regarding the FY 2016-17 NC Cardinal Migration Grant Agreement.
- X. FY 2016-17 State Library of North Carolina NC Cardinal Memorandum of Agreement regarding the FY 2016-17 NC Cardinal Migration Grant Agreement.

ITEM 3. Special Recognition:

A. Chairman Priest and Vice Chairman Bullock recognized the following employees for Years of Service:

Employee	Department	Years of Service
Amy Burney	DSS	5
Jessica Graham	DSS	5
Martha Howe	DSS	5
Cynthia Jones	GIS	10
Shawn Caison	Sheriff's Office	5
Daniel Clark	Sheriff's Office	5
T. Morgan Johnson	Sheriff's Office	10
Shirley Hunt	EMS	5
Donna Taylor	Division on Aging	5
Paula Warwick	Division on Aging	5
Deborah Edwards	Division on Aging	20
Wanda Wilson	Health	25
Carol Strickland	Health	30

Chairman Priest briefly recessed the meeting at 6:40 pm for a reception in honor of the recognized employees.

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Chairman Priest reconvened the meeting at 6:52 pm.

ITEM 4. Matters of Interest to Commissioners:

Upon a motion by Commissioner Peterson, seconded by Commissioner Smith, the Board unanimously approved hiring three (3) paramedics and two (2) Basic EMT's, to be funded from the General Fund.

A. Mr. Martin introduced General Services Manager Kip McClary. Mr. McClary began his job duties with the county on Tuesday, July 5, 2016. Mr. McClary provided a brief overview of his career history and expressed his appreciation for the opportunity to serve the county and its citizens.

ITEM 5. Individuals/Delegations Wishing to Address Commissioners:

No one in attendance addressed the Board.

ITEM 6. Bladen County Water District:

A. Upon a motion by Commissioner Smith, seconded by Commissioner Peterson, the Board entered session as Bladen County Water District Board of Directors.

B. LKC Engineering representative Adam Kiker addressed the Board regarding a Letter Agreement regarding a Phase IV Expansion Project. Mr. Kiker stated that the agreement includes a preliminary engineering report and an environmental report.

C. LKC Engineering representative Adam Kiker addressed the Board regarding USDA Application for Federal Funding Assistance.

Following discussion and upon a motion by Commissioner Peterson, seconded by Commissioner Pait, the Board unanimously approved both items (B) Letter Agreement and (C) USDA Application for Federal Funding Assistance.

D. Upon a motion by Commissioner Peterson, seconded by Commissioner Bullock, the Board unanimously exited a session as Bladen County Water District Board of Directors.

ITEM 7. Revenue Department: (Renee Davis, Tax Administrator)

A. Mrs. Davis provided an overview of a bid, in the amount of \$8,100, submitted by Mr. Jonathan Davis for foreclosed property located at 7390 Center Road (PIN: 0005808) in Bladenboro. Mrs. Davis stated that the expense to the county was \$8,056.58. Following discussion and upon a motion by Commissioner Peterson, seconded by Commissioner Pait, the Board unanimously accepted the bid submitted by Mr. Jonathan Davis.

ITEM 8. Finance Department: (Lisa Coleman, Finance Officer)

A. Mrs. Coleman reviewed a financial dashboard for the twelve months ending June 30, 2016.

ITEM 9. Health and Human Services Agency: (David Howard, Director)

A. Mr. Howard provided an update regarding the Home Health program and revenues and expenditures. He stated that as of July 18, 2016, the program's caseload was 138 clients, the highest level over the past twelve months. Following JACO accreditation, approval to submit client claims has been received from United Healthcare. Other applications to private insurance companies have been submitted as well.

Mr. Howard stated that a monthly revenue of \$74,500 is required in order to break even. He indicated that the current trend is positive for the program.

Mr. Howard stated his intent to continue monthly updates to the Board at future meetings.

B. Upon a motion by Commissioner Peterson, seconded by Commissioner Smith, the Board unanimously approved the FY 2016-17 agreements with Bladen Community College, Childcare Network and Families First regarding the Young Families Connect program.

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ITEM 10. Emergency Services: (Bradley Kinlaw, Director):

- A. Mr. Kinlaw provided information regarding a Regional Incident Management Mutual Aid Agreement involving Bladen, Brunswick, Carteret, Cumberland, Duplin, Hoke, Jones, Lenoir, New Hanover, Onslow, Pender and Sampson counties. Following discussion and upon a motion by Commissioner Bullock, seconded by Commissioner Pait, the Board unanimously approved the Regional Incident Management Mutual Aid Agreement.

ITEM 11. Advisory Board Appointments:

- A. **Child Fatality/Protection Team (1):** Upon a motion by Commissioner Smith, seconded by Commissioner Dowless, the Board unanimously reappointed Tommy Thompson to a three-year term of service, with the term expiring June 30, 2019.
- B. **White Lake Planning and Zoning Board of Adjustment (ETJ) (1):** Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously tabled an appointment to a future meeting.

ITEM 12. County Manager: (Greg Martin)

- A. Mr. Martin reviewed Board calendars for the months of July and August 2016.
- B. Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously approved an agreement with Moffatt & Nichol for engineering services regarding a Lock and Dam #2 and #3 Fishway construction project.

ITEM 13. Closed Session:

- A. Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board entered Closed Session in Accordance with NCGS 143-318-11(a)(3) Attorney-Client Privilege at 7:21 pm.
- B. Upon a motion by Commissioner Peterson, seconded by Commissioner Peterson, the Board exited Closed Session at 7:29 pm.

Upon a motion by Commissioner Smith, seconded by Commissioner Peterson, the Board unanimously approved a 2% Cost of Living Adjustment (COLA) effective July 1, 2016 for all employees. Funding for the increase was included in the FY 2016-17 Budget in a Contingency line item.

Commissioner Blanks requested that per diem rates for travel reimbursement be included on the agenda at an upcoming meeting.

Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the meeting adjourned at 7:31 pm.

ATTEST:

Maria C. Edwards, Clerk to the Board

Russell Priest, Chairman
Bladen County Board of Commissioners