

July 17, 2017

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, July 17, 2017 in the Commissioners Meeting Room of the Bladen County Courthouse.

The following members were present:

Charles R. Peterson, Chairman
 Ray Britt, Vice Chairman
 Arthur Bullock
 G. Michael Cogdell
 Daniel Dowless
 David R. Gooden
 Ophelia Munn-Goins
 Russell Priest
 Ashley Trivette

Attorney: Allen Johnson, Johnson Law Firm
 Leslie Johnson, Johnson Law Firm

ITEM 1. Chairman Peterson called the meeting to order.

Reverend Larry Hayes, Good News Baptist Church, provided the Invocation.
 Guest 4-H'er Ashanti Munn-Goins led the Pledge of Allegiance.

ITEM 2. Consent Items:

Upon a motion by Commissioner Dowless, seconded by Commissioner Britt, the Board unanimously approved the following Consent Items:

- A. Agenda.
- B. Minutes of June 19, 2017 Special Meeting.
- C. Minutes of June 19, 2017 Regular Meeting.
- D. Minutes of June 20, 2017 Recessed Meeting.
- E. Budget Amendments, as follows:

Budget Amendments through June 30, 2017

Tax Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104500.192	Professional Services Legal	198.00	
104500.270	Advertising	130.00	
<i>Revenues</i>			
103190.010	Miscellaneous Revenue	328.00	

Bid preparation deed, fees & advertising on parcel #0028262.

Tax Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104500.192	Professional Services Legal	185.00	
104500.270	Advertising	129.26	
<i>Revenues</i>			
103190.010	Miscellaneous Revenue	314.26	

Bid preparation deed, fees & advertising on parcel #0021452.

Register of Deeds

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104800.680	Floodplain Mapping	1,800.00	
<i>Revenues</i>			
103160.012	Floodplain Mapping	1,800.00	

To cover year end.

Animal Control

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105200.499.028	Spay/Neuter Grant	1,723.26	
<i>Revenues</i>			
103260.041	Spay/Neuter Grant	1,723.26	

January - March 2017 Grant Application.

Animal Control

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105200.499.028	Spay/Neuter Grant	3,000.00	
<i>Revenues</i>			
103260.041	Spay/Neuter Grant	3,000.00	

April - June 2017 Grant Application - Estimate

July 17, 2017

Parks and Recreation

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106600.200	Supplies & Materials		500.00
106600.352	M/R Equipment	1,300.00	
106600.321	Telephone	150.00	
<i>Revenues</i>			
103660.012	Concession Sales	950.00	

Repair the motor on the Bunker Rake for the fields.

Mental Health

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105990.696	Mental Health – ABC	877.00	
<i>Revenues</i>			
103510.030	Mental Health – ABC	877.00	

To cover year end.

Education

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106910.887	Public School Building Fund	31,603.00	
<i>Revenues</i>			
103110.070	Public School Building Fund	31,603.00	

To cover year end.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.6160.565	DSS Day Care	1,507.00	
<i>Revenues</i>			
143531.310	DSS Day Care	1,507.00	

Funding Authorization #6.

Economic Development

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
307200.920	DMV Rent/Bladen's Bloomin'	30,042.30	
<i>Revenues</i>			
303421.030	DOT/DMV Telecomm Rent	30,042.30	

July rent received in June 2017.

EMS

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
325302.960.001	Admin Costs	8,179.00	
<i>Revenues</i>			
323190.010	Miscellaneous Revenue	8,179.00	

To cover cost related to Medicaid cost report.

EMS

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
325302.120	Salaries	2,500.00	
325302.125	Overtime		3,000.00
325302.126	Part-time		500.00
325302.183	Group Insurance		4,000.00
325302.203	Ambulance Supplies	200.00	
325302.212	Uniforms	50.00	
325302.321	Telephone	600.00	
325302.352	M/R Equipment	50.00	
325302.610	Contract Services	100.00	
325302.610.010	CS-EMS Consultants	30,000.00	
325302.739	Non Inventorable	100.00	
<i>Revenues</i>			
323280.011	Billing Revenue	26,100.00	

To cover year end.

Budget Amendments through July 17, 2017

Sheriff/Jail

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.5110.413	Inmate Rent	30,000.00	
106800.499.053	New Jail Expenses		30,000.00

To cover inmate rent until completion of new facility.

Parks & Recreation

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106600.740	Capital Outlay – Equipment	5,815.27	
<i>Revenues</i>			
103190.050	Fund Balance Appropriation	5,815.27	

Rollover funds for purchase of a John Deere Gator.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.688	Crisis Intervention		163,330.00
<i>Revenues</i>			
143531.220	DSS Crisis Intervention		163,330.00

Funding Authorization #1.

July 17, 2017

Economic Development

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
307200.120.001	BBAI-Supplement	626.00	
307200.181	FICA	48.00	
307200.182	Retirement	48.00	
307200.185	Retiree Health Insurance	38.00	
<i>Revenues</i>			
303190.059	BBAI-Supplement	760.00	

Two percent increase to staff from Bladen's Bloomin'.

Dublin Fire District

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
465346.499	Miscellaneous Expense	26,000.00	
465346.190	Professional Services	4,000.00	
<i>Revenues</i>			
463190.050	Fund Balance Appropriation	30,000.00	

Funds necessary to purchase property behind fire station – plus legal costs.

Jail Construction

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
815100.5110.570	On Site Testing	15,701.77	
815100.5110.990	Contingency		15,701.77

Change Order dated 06/15/2017.

Equitable Sharing

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
535100.200	Supplies & Materials	3,098.15	
535100.212	Uniforms	1,171.79	
535100.395	Schools	698.36	
535100.499	Miscellaneous Expense	40,319.73	
535100.739	Non-Inventorable	7,155.69	
<i>Revenues</i>			
533190.050	Fund Balance Appropriation	52,443.72	

Rollover of ongoing Equitable Sharing Fund.

Lock & Dam Project

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
794201.197.005	Detail Design	810,000.00	
794201.574	Permits	200,000.00	
794201.574.001	Permits – In Kind	36,000.00	
794201.574.002	Education – In Kind	25,000.00	
794201.574.003	Monitoring – In Kind	30,000.00	
794201.621	Construction	500,000.00	
794201.960.001	Administration	50,000.00	
794202.627	Equipment Purchases	50,065.00	
794202.930	Alternative Analysis	491,225.00	
794202.931	Biological Monitoring	183,168.00	
794202.932	Outreach/Education	20,000.00	
794202.933	Review & Coordination	70,000.00	
794202.960.001	Administration	25,077.60	
<i>Revenues</i>			
793190.054	Port of Wilmington Match	750,000.00	
793190.055	NCDENR Match	750,000.00	
793190.056	US Fish & Wildlife Service	25,000.00	
793190.057	Cape Fear River Watch – In Kind	60,000.00	
793190.058	US Fish – In Kind	66,000.00	
793190.070	National Fish & Wildlife Foundation	839,535.60	

Rollover of ongoing Jail Construction.

Jail Construction

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
815100.5110.192	Professional Services Legal	62,567.00	
815100.5110.570	On Site Testing	105,040.00	
815100.5110.570.001	Other Services	140,125.70	
815100.5110.612	Architectural Services	1,362,500.00	
815100.5110.612.002	CM@R	53,000.00	
815100.5110.621	Construction	16,615,275.00	
815100.5110.627	Equipment Purchases	425,315.00	
815100.5110.745	Interest	1,116,496.44	
815100.5110.900	To General Fund	1,521,921.00	
815100.5110.960.005	Relocation	78,700.00	
815100.5110.990	Contingency	484,976.30	
<i>Revenues</i>			
813190.014	Loan Proceeds	19,985,000.00	
813422.002	From General Fund	1,980,916.44	

Rollover of ongoing Lock & Dam Project.

F. County Attorney Invoices.

Date	Department	Amount
6/01/17	Retainer for Jun-17	\$ 300.00
6/01/17	Emergency Services	\$ 625.00
6/05/17	Sheriff's Office	\$ 2,225.00
6/07/17	Sheriff's Office	\$ 525.00
6/23/17	Planning Department	\$ 750.00
6/30/17	Sheriff's Office	\$ 2,525.00
7/01/17	Jul-17 Retainer	\$ 300.00
	Total	\$ 7,250.00

- G. FY 2017-18 Forest Service Agreement in the amount of \$192,806 with the State of North Carolina Department of Agriculture and Consumer Services.
- H. FY 2017-18 Home and Community Care Block Grant for Older Adults.
- I. FY 2017-18 Annual Non-Emergency Medicaid Transportation Contracts with Department of Social Services.
- J. FY 2017-18 Renewal Agreement between the Bladen County Sheriff's Office and Department of Social Services.
- K. FY 2017-18 Renewal Agreement between Johnson Law Firm and Department of Social Services.
- L. FY 2017-18 Business Associate Agreement and Memorandum of Understanding between NC Alliance of Public Health Agencies, Inc. and Health Department regarding Medicaid Cost Settlement.
- M. FY 2017-18 Renewal Agreement between NC Alliance of Public Health Agencies, Inc. and Health Department regarding Staffing Services.
- N. FY 2017-18 Renewal Agreement with Bladen Healthcare, LLC, d/b/a Cape Fear Valley, regarding Tuberculosis/X-Ray Services.
- O. FY 2017-18 Renewal Agreement with Bladen Healthcare, LLC, d/b/a Cape Fear Valley, regarding Physician Back-Up Services.
- P. FY 2017-18 Renewal Agreement with Bladen Healthcare, LLC, d/b/a Cape Fear Valley, regarding OB Physician Services.
- Q. FY 2017-18 Renewal Agreement with On Target Preparedness, LLC.
- R. FY 2017-18 Renewal Agreement with Anderson's Pharmacy.
- S. FY 2017-18 Renewal Agreement with Central Management and Support-Office of Rural Health, North Carolina Department of Health and Human Services, regarding the Medication Assistance Program (MAP).
- T. FY 2017-18 Renewal School Health Agreement with Bladen County Schools regarding School Nurse position funding.
- U. FY 2017-18 Memorandum of Agreement between Bladen Community College and Department of Social Services.
- V. "Every Teen Counts Initiative" Agreement.
- W. 2017 Tier II Grant Award of \$1,000 for the benefit of the Local Emergency Planning Committee (LEPC).
- X. Donation of Bladen County flag to NC National Guard Amory.
- Y. Designate Chairman as Voting Delegate to the National Association of Counties (NACo) Annual Conference.
- Z. Designate Vice Chairman as Voting Delegate to the North Carolina Association of County Commissioners (NCACC) Annual Conference.

ITEM 3. Years of Service Recognition:

- A. Chairman Peterson invited the entire Board to join him in recognizing the following employees who were in attendance:

Employee	Department	Years of Service
Dawn Edwards	Dept. of Social Services	5
Greg Elkins	Planning Department	20
Sandra Rich	Dept. of Social Services	25
Shonteia Keaton	Human Resources	5

Chairman Peterson and the Board congratulated each of the employees for their dedication and service to the County.

July 17, 2017

Chairman Peterson also recognized other employees who had reached milestones but were unable to attend. They are:

Employee	Department	Years of Service
Crystal Slater	Dept. of Social Services	10
Gina Ward	Board of Elections	5
Cynthia Dowless	Library	30

B. Chairman Peterson briefly recessed the meeting at 6:38 pm for a reception.

Chairman Peterson reconvened the meeting at 6:49 pm.

ITEM 4. Individuals/Delegations Wishing to Address Commissioners:

A. Chairman Peterson recognized Ms. Shonita Hayes, 4-H Youth Delegate to the NCACC Annual Conference. Miss Hayes provided an overview of her role as a Youth Delegate, along with updates regarding Bladen County's 4-H program, newly established clubs, summer activities and an upcoming trip to the North Carolina 4-H State Congress. Miss Hayes expressed her appreciation. The Board thanked Miss Hayes for her update.

B. Chairman Peterson recognized Walter Campbell to address the Board regarding a proposed solar farm within Elizabethtown's extra-territorial jurisdiction. Mr. Campbell asked the Board to consider contacting the Town of Elizabethtown to request consideration of a Bladen County Planning Board recommendation regarding relinquishment of the subject property from its extra-territorial jurisdiction.

Chairman Peterson recognized Mr. Jerry McKoy to address the Board who had indicated his wish to address the Board regarding a proposed solar farm. Mr. McKoy introduced himself as a representative of residents of the community in close proximity of the proposed site. He spoke against the construction of a solar farm adjacent to residential areas.

Following discussion, Chairman Peterson asked Mr. Campbell if the residents had been made aware of a financial offer to be funded by the investors of a proposed solar farm. Mr. Campbell indicated that he had not had a discussion with the residents. Chairman Peterson asked Mr. Campbell if he could share the offer with those in attendance. Mr. Campbell indicated his willingness for Chairman Peterson to share a financial proposal. Chairman Peterson stated that the investors involved in the proposed solar farm had indicated their offer to fund a trust account with \$20,000 per year, for the life of the proposed lease of 40 years, for a total of \$800,000. A committee composed of residents of the community would govern the trust account and make decisions regarding the use of those funds. Mr. Campbell further offered to include the formation and governance of a trust account in the lease agreement.

Following discussion, Commissioner Munn-Goins made a motion to not send a request to the Town of Elizabethtown. Commissioner Bullock provided a second. The motion was defeated by a vote of three (3) AYES (Munn-Goins, Bullock, Cogdell) to six (6) NOES (Gooden, Trivette, Priest, Peterson, Britt, Dowless).

Commissioner Trivette made a motion to send correspondence to the Town of Elizabethtown to ask the Town Council to reconsider its position regarding a proposed solar farm, based on additional information. Commissioner Britt provided a second. Following discussion, the motion passed by a vote of eight (8) AYES (Trivette, Britt, Cogdell, Gooden, Priest, Peterson, Dowless, Bullock) to one (1) NO (Munn-Goins).

ITEM 5. Matters of Interest to Commissioners:

Chairman Peterson recognized Commissioner Cogdell to address the Board. Commissioner Cogdell stated that he had delivered a check to the County Manager's office to fund a project to have a group shot of the Commissioners installed in each County-owned facility. Commissioner Cogdell stated that Kenneth Armstrong had offered his photography services at no charge to the County, along with limitless access to a digital photograph for printing. He also stated that Wanda Britt had offered her service to assemble fourteen (14) frames and mats. Commissioner Cogdell also stated that Mrs. Britt had offered to change

July 17, 2017

out the group photographs at no charge in ensuing years. The only item which would be charged to the County would be the cost of framing and matting materials, which has already been paid by a donor.

The Board expressed appreciation to the donor and Commissioner Cogdell. Following discussion regarding a potential for on-going costs in the future, Commissioner Dowless provided a motion that before any costs are incurred for this project, that the Board will be made aware and consider other options. Commissioner Trivette provided a second. The motion passed unanimously.

ITEM 6. Bladen County Schools: (Sharon Penny, Finance Officer)

A. Mrs. Penny provided an overview of capital outlay projects throughout the county. Following discussion and upon a motion by Commissioner Cogdell, seconded by Commissioner Bullock, the Board unanimously approved capital outlay projects in the amount of \$392,780.89.

Mrs. Penny expressed appreciation to the Board.

ITEM 7. Animal Control Board: (Mike Jackson, Chairman)

A. Mr. Jackson provided a brief overview regarding a recommendation from the Animal Control Board Vet of Record Dr. Hamby and Shelter Manager Karen Suggs. Due to a rise in parvo in recent months, a booster shot is recommended for all dogs. The addition of a booster shot will increase the cost to over \$15 which is more than the adoption fee. The Bladen County Animal Control Board has asked to increase the vaccine fee from \$15 to \$20. Following discussion and upon a motion by Commissioner Trivette, seconded by Commissioner Cogdell, the Board unanimously approved a vaccine fee increase from \$15 to \$20.

Mr. Jackson expressed appreciation.

ITEM 8. Bladen County Water District:

A. Upon a motion by Commissioner Gooden, seconded by Commissioner Bullock, the Board exited regular session and entered session as Bladen County Water District Board of Directors.

B. Mr. Adam Kiker provided an overview of an agreement regarding engineering services associated with a Phase IV water system expansion project. Following discussion and upon a motion by Commissioner Cogdell, seconded by Commissioner Munn-Goins, the Board unanimously approved a Phase IV Engineering Services Agreement with LKC Engineering, PLLC.

C. Upon a motion by Commissioner Bullock, seconded by Commissioner Dowless, the Board unanimously exited session as Bladen County Water District Board of Directors and returned to regular session.

ITEM 9. Finance Office: (Lisa Coleman, Finance Officer)

A. Mrs. Coleman reviewed a financial dashboard for the 12-month period of time ending June 30, 2017.

ITEM 10. Department of Social Services: (Vickie Smith, Director)

A. Mrs. Smith thanked the Board for an opportunity to provide an update regarding available services to the elderly and disabled. She recognized Social Work Program Manager Janet Miller, CAP/DA Supervisor Barbara McLaurin and Division on Aging Director Kelly Robeson.

Information was jointly presented regarding how various county agencies coordinated to assist elderly and disabled citizens to secure needed services and assistance.

Following the presentation and discussion, the Board expressed appreciation to each of the agency representatives.

ITEM 11. Health and Human Services Agency: (David Howard, Director)

A. Mr. Howard presented a revision to the Health and Human Services Advisory Committee (HHSAC) Operating Procedure. Following discussion and upon a

July 17, 2017

motion by Commissioner Cogdell, seconded by Commissioner Trivette, the Board unanimously approved a revision to the Health and Human Services Advisory Committee Operating Procedure.

- B. Mr. Howard provided a brief overview of a revision to the Vital Records Policy in keeping with State reporting requirements, as well as to reflect a change in Health Director. Upon a motion by Commissioner Britt, seconded by Commissioner Munn-Goins, the Board unanimously approved a revision to the Vital Records Policy.
- C. Mr. Howard presented an agreement which would benefit Bladen County and Robeson County WIC Programs. Bladen County will provide a Nutritionist/Dietitian on days specified, which enhances delivery of WIC program services in Robeson County and assists in offsetting program cost for Bladen County. Upon a motion by Commissioner Gooden, seconded by Commissioner Britt, the Board unanimously approved an Agreement between Bladen County Health Department and Robeson County Health Department regarding WIC program services.

ITEM 12. Sheriff's Office: (Captain Jeff Singletary)

Captain Singletary informed the Board that the Sheriff's Office staff has relocated to the new Detention and Law Enforcement Center.

- A. Captain Singletary provided an overview of a proposed amendment to the Bladen County Tobacco Use Ordinance. He stated that Sheriff's Office employees who smoke do not have a safe and secure location for a personal break. He shared that the proposed amendment allowed for tobacco use on county property in excess of 200 feet of a county-owned or county-operated facility.

Upon a motion by Commissioner Britt, seconded by Commissioner Gooden, the Board unanimously scheduled a Public Hearing for 6:30pm on Monday, August 7, 2017, to receive comments regarding an amendment to the Bladen County Tobacco Use Ordinance.

ITEM 13. County Manager: (Greg Martin)

- A. Mr. Martin reviewed Board calendars for the months of July and August, 2017.
- B. Upon a motion by Commissioner Trivette, seconded by Commissioner Gooden, the Board unanimously scheduled a Special Meeting for 5:00pm on Monday, August 7, 2017, and to be held at the Detention and Law Enforcement Center located on Smith Circle. The purpose of the meeting is to review evidence storage procedures, which may include a Closed Session in Accordance with NCGS 143-318.11 (a) (1) Not a Public Record.
- C. Mr. Martin provided an update to the Board regarding a planned Opioid Forum Planning Meeting scheduled for 10am on Tuesday, July 25, 2017. Mr. Martin stated that the planning committee is made up of several county agency representatives. He also stated that the planning committee would make its recommendations to the Board at a future meeting.
- D. Mr. Martin provided an update regarding the Bladen County Girls 12U All Star Softball team traveled to Williamston for a state tournament on July 14-16, 2017, placing third in the tournament. He stated that the team represented the County well.

Upon a motion by Commissioner Cogdell, seconded by Commissioner Britt, the Board unanimously approved a \$500 appropriation to the Bladen County Girls 12U All Star Softball Team to assist in offsetting travel costs.

ITEM 14. Individuals/Delegations Wishing to Address Commissioners:

No one in attendance addressed the Board.

ITEM 15. Closed Session:

- A. Upon a motion by Commissioner Gooden, seconded by Commissioner Britt,

July 17, 2017

the Board entered Closed Session in Accordance with NCGS 143-318.11 (a) (3) Attorney-Client Privilege at 7:48pm.

- B. Upon a motion by Commissioner Dowless, seconded by Commissioner Priest, the Board exited Closed Session at 8:44pm.

Upon a motion by Commissioner Dowless, seconded by Commissioner Trivette, the meeting was unanimously adjourned at 8:45pm.

ATTEST:

Maria C. Edwards, Clerk to the Board

Charles R. Peterson, Chairman
Bladen County Board of Commissioners