

March 21, 2016

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, March 7, 2016 in the Commissioners Meeting Room of the Bladen County Courthouse.

The following members were present:

- Russell Priest, Chairman
- Arthur Bullock, Vice Chairman
- Charles R. Peterson
- Billy Ray Pait
- G. Michael Cogdell
- Dr. Delilah Blanks
- Daniel Dowless
- Wayne Edge
- James G. "Jimmie" Smith

Attorney: Allen Johnson, Johnson Law Firm

ITEM 1. Chairman Peterson called the meeting to order.

Reverend Larry Hayes, Good News Baptist Church of Bladenboro, provided the Invocation. County Manager Gregory J. Martin led the Pledge of Allegiance.

ITEM 2. Consent Items:

Upon a motion by Commissioner Smith, seconded by Commissioner Peterson, the Board approved the following Consent Items:

- A. Revised Agenda, including Item 7E, Receive a Request from Bladen County Public Schools to approve an Application in the amount of \$265,394 to be submitted to the Public School Building Capital Fund to complete a roof replacement at Booker T. Washington School.
- B. Minutes of March 7, 2016 Regular Meeting.
- C. Budget Amendments, as follows:

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.200	Supplies & Materials	400.00	
<i>Revenues</i>			
103270.009	Sheriff-Donations	400.00	

Donated funds to purchase car window decals.

Sheriff/Jail

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.5110.499.053	New Jail Expenses		116,950.00
105100.5110.745	Debt Service – Interest		903,819.00
<i>Revenues</i>			
103190.050	Fund Balance Appropriated		1,020,769.00

To clear budget line items needed for future year.

Parks and Recreation

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106600.272	Concessions	1,148.04	
106600.910	Special Appropriations		3,000.00
106600.350	M/R Buildings	1,000.00	
106600.499	Miscellaneous Recreation	2,000.00	
<i>Revenues</i>			
103660.012	Concessions	1,148.04	

To balance accounts.

Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106900.908	To Jail Construction	475,039.44	
<i>Revenues</i>			
103190.050	Fund Balance Appropriated	475,039.44	

Project Budget for New Law Enforcement and Detention Center.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.689	Energy Neighbor Fund	440.00	
<i>Revenues</i>			
143531.031	Energy Neighbor Fund	440.00	

Funding Authorization #10.

CDBG-SBEA

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
784985.960.002	Site Planning	5,000.00	
784985.960.006	Machinery/Equipment	235,000.00	

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784985.960.007	Other Activities	10,000.00	
<i>Revenues</i>			
783970.022	CDBG-SBEA	250,000.00	

Rollover CDBG – Small Business Entrepreneurial Assistance Grant #11-C-2332.

Jail Construction

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
815100.5110.192	Professional Services – Legal	50,000.00	
815100.5110.499	Miscellaneous Expense	1,271.00	
815100.5110.570.001	Survey	19,395.00	
815100.5110.574	Permits	780.00	
815100.5110.612	Architects	78,668.00	
815100.5110.612.001	Geo Tech	9,400.00	
815100.5110.612.002	Construction Manager @ Risk	53,000.00	
815100.5110.990	Contingency		212,514.00

Budget revision for detailed list.

Jail Construction

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
815100.5110.621	Construction	16,533,982.00	
815100.5110.612	Architectural Service	1,362,532.00	
815100.5110.570	Land/Right of Way	75,184.00	
815100.5110.960.005	Relocation	78,700.00	
815100.5110.745	Debt Service – Interest	1,116,496.44	
815100.5110.627	Equipment Purchases	569,205.00	
815100.5110.990	Contingency	723,940.00	
<i>Revenues</i>			
813190.014	Loan Proceeds	19,985,000.00	
813422.002	Fm General Fund	475,039.44	

Project Budget for New Law Enforcement and Detention Center.

D. County Attorney Invoices.

Date	Department	Amount
3/03/16	Revenue Department	\$ 750.00
3/09/16	Sheriff's Office	\$ 760.00
3/10/16	Health Department	\$ 650.00
3/11/16	Sheriff's Office	\$ 510.00
	Total	\$ 2,670.00

E. Tax Releases and Refunds No. 2-16, incorporated by reference and made a part of these Minutes.

F. The following Proclamation Honoring the East Bladen High School Lady Eagles Basketball Team:



G. Bladen County Health and Human Services Advisory Committee Operating Procedures

H. The following Law Enforcement and Detention Center Capital Project Ordinance:



ITEM 3. Public Hearing:

A. Chairman Priest declared open a Public Hearing to receive comments regarding the Fiscal Year 2016-17 Budget.

Mr. Martin provided a brief overview of the pre-budget survey which was published and available to the public. The Bladen County Board of Commissioners values citizen involvement in County government. As the Fiscal Year 2016-2017 Budget is being developed, residents were encouraged to share feedback and priorities to help guide the upcoming budget development process.

No one in attendance addressed the Board. Chairman Priest declared closed the Public Hearing.

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ITEM 4. Special Recognition:

- A. Chairman Priest and Vice Chairman Bullock recognized General Services Director Robert Mazur upon his retirement effective March 31, 2016. Mr. Mazur retires after serving the County since July 1987. Mr. Mazur expressed his appreciation to the Board and the County for the support and opportunity. Chairman Priest presented a plaque in appreciation to Mr. Mazur.
- B. Chairman Priest and Vice Chairman Bullock recognized Coach Patty Evers and the East Bladen High School Lady Eagles Basketball Team and presented a framed Proclamation in honor of the team's achievements during the 2015-2016 basketball season.
- C. Chairman Priest briefly recessed the meeting at 6:42pm for a reception. Chairman Priest reconvened the meeting at 6:56pm.

ITEM 5. Matters of Interest to Commissioners:

- A. Following brief discussion and upon a motion by Commissioner Peterson, seconded by Commissioner Smith, the Board unanimously approved an allocation to Miss Bladenboro's Outstanding Teen Anna Grace Allen and Miss Bladenboro Haven Cashwell in the amount of \$250 each to assist in offsetting expenses to travel to Raleigh in June for the Miss North Carolina Scholarship Pageant.

Commissioners Bullock and Cogdell returned to the meeting following the reception.

No Commissioner brought a topic of discussion to the Board.

ITEM 6. Individuals / Delegations Wishing to Address Commissioners:

No one in attendance addressed the Board.

ITEM 7. Finance Department: (Lisa Coleman, Finance Officer)

- A. Mrs. Coleman introduced CPA Bryon Scott of Thompson, Price, Scott, Adams and Company to review the Audit for the period ending June 30, 2015. Mr. Scott reviewed the audit and required auditor communications. Mr. Scott commended Finance Officer Lisa Coleman, staff, County Manager Greg Martin and each Department head for their diligence and assistance in making the audit process efficient and effective.
Mr. Scott completed his audit presentation by letting the Board know the he would be available to speak with any Board member at any time during the year should they wish to communicate with him.
Upon a motion by Commissioner Peterson, seconded by Commissioner Edge, the Board unanimously approved the FY 2014-2015 Audit as presented.
- B. Mrs. Coleman reviewed a financial dashboard for the eight (8) months ending February 29, 2016.
- C. Mrs. Coleman provided a brief overview of a process recently completed to request proposals for audit services for the upcoming three (3) fiscal years. Eight firms were contacted to solicit proposals. Proposals were received from three CPA firms, as follows; Thompson, Price, Scott, Adams and Company, S. Preston Douglas & Associates and W Greene, LLC. TPSA was the low bidder including State Auditor Procedure fees.
Following discussion and upon a motion by Commissioner Smith, seconded by Commissioner Edge, the Board unanimously accepted the proposal submitted by Thompson, Price, Scott, Adams and Company to complete the audit process for the upcoming three (3) years.
- D. Upon a motion by Commissioner Smith, seconded by Commissioner Pait, the Board unanimously approved an agreement with Thompson, Price, Scott, Adams and Company for Fiscal Year 2015-2016 Audit Services.
- E. Dr. Robert Heavenridge and Sharon Penny presented an Application in the amount of \$265,394 to be submitted to the Public School Building Capital Fund. Dr. Heavenridge stated that the funds would be used to replace the roof on the main building over the media center and classrooms at Booker T.

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Washington School. Following brief discussion and upon a motion by Commissioner Peterson, seconded by Commissioner Smith, the Board unanimously approved an Application in the amount of \$265,394 to the Public School Building Capital Fund for roof replacement.

ITEM 8. Health and Human Services Agency: (Wayne Raynor, Interim Director)

- A. Mr. Raynor presented a one-year agreement, at a cost of \$24,000 annually, with On Target Preparedness, LLC to provide state-mandated preparation of a plan of response to bioterrorism or pandemic event. Mr. Raynor stated that the Health & Human Services Advisory Board reviewed and approved the agreement during a meeting held on March 14, 2016. Upon a motion by Commissioner Peterson, seconded by Commissioner Edge, the Board unanimously approved an Agreement with On Target Preparedness, LLC.
- B. Mr. Raynor provided a brief overview of a one-year Consolidated Agreement with the State of North Carolina which outlines the duties and responsibilities of both the County and State to provide services to the citizens of Bladen County. This agreement was reviewed and approved by the Human & Health Services Advisory Board meeting at a recent meeting. Upon a motion by Commissioner Bullock, seconded by Commissioner Cogdell, the Board unanimously approved an Agreement between the Bladen County Health Department and the State of North Carolina.

ITEM 9. Advisory Board Appointments:

- A. **Bladen County Planning Board (1):** Upon a motion by Commissioner Peterson, seconded by Commissioner Smith, the Board unanimously appointed Don White to an unexpired term, with the term expiring June 30, 2016.
- B. **Juvenile Crime Prevention Council (1):** Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously tabled an appointment to a future meeting.
- C. **Keep Bladen Beautiful (2):** Upon a motion by Commissioner Peterson, seconded by Commissioner Pait, the Board unanimously appointed Larry Hayes and reappointed Kristen Woodruff to a three-year period of service, with the terms expiring March 31, 2019.
- D. **White Lake Planning & Zoning Board of Adjustment (ETJ) (1):** Upon a motion by Commissioner Edge, seconded by Commissioner Pait, the Board, waiving the policy on term limits, unanimously reappointed Marsha deAndrade to a three-year period of service, with the term expiring March 20, 2019.

ITEM 10. County Manager: (Greg Martin)

- A. Mr. Martin reviewed Board calendars for the months of March and April 2016.
- B. Upon a motion by Commissioner Cogdell, seconded by Commissioner Peterson, the Board unanimously scheduled a special meeting regarding property tax matters for 5:30pm on Thursday, March 31, 2016.
- C. Mr. Martin briefly reviewed information received from the NCACC regarding a suggested meeting between county commissioners and the district legislative delegation. Following discussion, Mr. Martin was asked to contact the delegation to determine an available meeting date.
- D. Mr. Martin provided a brief overview of an Agreement with ECS Carolinas, LLP for special inspection services related to a law enforcement and detention center project. Upon a motion by Commissioner Peterson, seconded by Commissioner Smith, the Board unanimously approved an estimated agreement in the amount of \$91,670 for special inspection services.
- E. Mr. Martin briefly reviewed a request for qualifications process recently published regarding engineering and design services for a Cape Fear River Lock and Dam 2 & 3 Fish Passage Restoration project. Upon a motion by Commissioner Peterson, seconded by Commissioner Edge, the Board unanimously approved the selection of Moffat-Nichols to provide engineering and design services regarding a Cape Fear River Lock and Dam 2 & 3 Fish Passage Restoration project.

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Chairman Priest recognized Commissioner Blanks. Commissioner Blanks asked the County Manager to contact the Board of Education in order to better understand its rationale to replace a roof on an aged school facility following a recent effort to close the Booker T. Washington School in the very near future. Commissioner Blanks also asked specifically about electrical wiring and plumbing in the facility. Commissioner Blanks also asked Mr. Martin to invite Superintendent Dr. Robert Taylor to a meeting to present future utilization plans for the aged building.

ITEM 11. Closed Session:

- A. Upon a motion by Commissioner Edge, seconded by Commissioner Blanks, the Board unanimously entered Closed Session in accordance with NCGS 143-318.11(a)(6) Personnel at 7:33pm.
- B. Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously exited Closed Session at 7:45pm.

Upon a motion by Commissioner Peterson, seconded by Commissioner Cogdell, the meeting was adjourned at 7:46pm.

ATTEST:

Maria C. Edwards, Clerk to the Board

Russell Priest, Chairman
Bladen County Board of Commissioners