

**November 21, 2016**

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, November 21, 2016 in the Commissioners Meeting Room of the Bladen County Courthouse.

The following members were present:

Russell Priest, Chairman  
Arthur Bullock, Vice Chairman  
Charles R. Peterson  
Daniel Dowless  
Dr. Delilah Blanks  
Billy R. Pait  
Wayne Edge  
G. Michael Cogdell  
James G. "Jimmie" Smith

Attorney: Allen Johnson, Johnson Law Firm

**ITEM 1.** Chairman Priest called the meeting to order.

Reverend Larry Hayes, Good News Baptist Church, Bladenboro, provided the Invocation. Guest 4-H members Jacie Kinlaw and Kynslie Kinlaw led the Pledge of Allegiance.

**ITEM 2. Consent Items:**

Upon a motion by Commissioner Smith, seconded by Commissioner Peterson, the Board approved the following Consent Items:

- A. Agenda
- B. Minutes of November 14, 2016 Regular Meeting
- C. County Attorney Invoices.

<b>Date</b>	<b>Department</b>	<b>Amount</b>
10/24/16	Emergency Services	\$ 370.00
10/26/16	Board of Elections	\$ 550.00
10/31/16	Sheriff's Office	\$ 175.00
11/01/16	November-16 Retainer	\$ 300.00
11/01/16	Sheriff's Office	\$ 525.00
11/03/16	Sheriff's Office	\$ 625.00
11/04/16	Sheriff's Office	\$ 220.00
11/07/16	Sheriff's Office	\$ 875.00
11/08/16	Sheriff's Office	\$ 270.00
11/15/16	Sheriff's Office	\$ 625.00
11/17/16	Health Department	\$ 590.00
11/18/16	Health Department	\$ 675.00
	<b>Total</b>	<b>\$ 5,800.00</b>

- D. The following Resolution in Honor of the 100<sup>th</sup> Birthday of Helen Womble McSwain:



- E. Memorandum of License Agreement with E. G. Anderson.
- F. Tax Releases and Refunds No. 10-16, incorporated by reference and made a part of these Minutes.
- G. Renewal Agreement with Clinical Improvement Amendments (CLIA).
- H. Renewal Agreement with Fayetteville State University (FSU).
- I. Waived Residency Requirement for General Services Director.
- J. Scheduled a Public Hearing for 6:30pm on Monday, December 5, 2016 Regarding an Amendment to the Animal Control Ordinance.

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**ITEM 3. Matters of Interest to Commissioners:**

Chairman Priest recognized Commissioner Peterson to address the Board. Commissioner Peterson expressed his appreciation to the Firefighters who traveled to the western part of North Carolina during continuing wildfires. He also stated the EMS employees would be participating in the upcoming days.

- A. Chairman Priest recognized Helen Womble McSwain's family and presented a Resolution in honor of her recent 100<sup>th</sup> Birthday. Mrs. McSwain's son, Freddie McSwain, received the Resolution and expressed appreciation on his mother's behalf for the acknowledgement

**ITEM 4. Individuals/Delegations Wishing to Address Commissioners:**

No one in attendance addressed the Board.

**ITEM 5. Bladen County Schools: (Sharon Penny, Finance Officer)**

- A. Mrs. Penny and Support Services Coordinator Dr. Robert Heavenridge presented a Capital Outlay Request in the amount of \$430,153.82 for various projects. During discussion, Commissioner Peterson expressed concern of expending additional Capital Funds on facilities that may be closing in the near future as part of a potential consolidation plan. Commissioner Cogdell asked if some of the projects had already been completed. Dr. Heavenridge indicated that a number of the projects were completed during the summer months.

Upon a motion by Commissioner Smith, seconded by Commissioner Bullock, the Board unanimously approved a Capital Outlay Request in the amount of \$430,153.82.

**ITEM 6. Finance Department: (Lisa Coleman, Finance Officer)**

- A. Mrs. Coleman reviewed a Financial Dashboard for the four-month period ending October 31, 2016.

**ITEM 7. Health and Human Services Agency: (David Howard, Director)**

- A. Mr. Howard introduced Health Educators Marianne Valentiner and Berkleigh Pridgen, who addressed the Board and provided an update regarding a Community Health Assessment (CHA) process.
- B. The 2016-19 Bladen County Action Plans were reviewed by Ms. Pridgen. The Action Plans are to address an issue presented in the 2015 Community Health Assessment. Action Plans are required by the Department of Health and Human Services (DHHS) and are also required in the Accreditation process. Action Plans should include "SMART" objectives, Specific, Measureable, Achievable, Realistic, and Timely. The Action Plan for 2016-19 focuses on the #1 cause of death in Bladen, chronic disease. DHHS requires that the Action Plans contain a list of programs addressing the issue. Three EBI programs that address Chronic Disease, Substance Abuse and Teenage Pregnancy are: Faithful Families Eating Smart Moving More, Making Proud Choices, Making A Difference, and Safe Kids, Buckle Up, and Click it or Ticket campaign. These programs will be offered throughout communities and churches in Bladen County. Detailed programming information is included in the Action Plans for DHHS approval and for the Accreditation process.
- C. Mrs. Valentiner and Ms. Pridgen presented the 2016-19, Strategic Plan and the Actions Plan for Bladen County Health Department. Mrs. Valentiner reviewed the requirements for the Strategic Plan as it relates to the Accreditation process. Baseline data for Bladen was compared to North Carolina 2020 health objectives. Mrs. Valentiner reviewed the health priorities from the 2015 Community Health Assessment and the Goals set for each priority. Each goal has specific objectives to be addressed by the health department and its partners. Also reviewed were the new emerging issues determined from the survey results of the 2015 Community Health Assessment. The new emerging area that resulted from the CHA was an

increase in Substance Abuse and Teenage Pregnancy, and these are addressed in the Strategic Plan. The Strategic Plan presents objectives and goals as it relates to each individual department and ways to address issues. The Strategic Plan is updated each year to include new programming and collaboration in the county.

Upon a motion by Commissioner Edge, seconded by Commissioner Smith, the Board unanimously approved Actions Plans (Item 7B) and Strategic Plan (Item 7C).

- D. Upon a motion by Commissioner Peterson, seconded by Commissioner Smith, the Board unanimously tabled item 7D-Update Regarding Communicable Disease, to be presented by Communicable Disease Nurse Sheila Rains.
- E. Mr. Howard provided a brief overview of a Memorandum of Understanding between the Bladen County Health Department and New Hanover Regional Medical Center which would assure the provision of care and support services to people living in Bladen County with HIV/AIDS. Commissioner Peterson asked if a similar agreement is in place with Cape Fear Valley-Bladen County Hospital. Mr. Howard indicated that a similar agreement is in place.  
Upon a motion by Commissioner Smith, seconded by Commissioner Bullock, the Board approved a Memorandum of Understanding by a vote of eight (8) AYES to one (1) NO (Peterson).
- F. Mr. Howard briefly updated the Board on a request to create a new service code and Current Procedural Terminology (CPT) Code which reflects obstetric care and will allow the Health Department to bill postpartum visits at an increased rate versus an established office visit code. Upon a motion by Commissioner Smith, seconded by Commissioner Blanks, the Board unanimously approved a New Service Code and Current Procedural Terminology (CPT) Code.
- G. Mr. Howard provided a brief overview of a request to add a new Part-Time Social Work Position in the Obstetrics Case Management (OBCM) Program. The part-time position will assist with case management in the OBCM program. Reserved funds from the state will be used to fund the position. Upon a motion by Commissioner Smith, seconded by Commissioner Pait, the Board unanimously approved a Part-Time Social Work Position in the OBCM Program.
- H. Mr. Howard briefly updated the Board regarding a Memorandum of Understanding (MOU) with the North Carolina Alliance of Public Health Agencies, Inc. (NCAPH). The MOU will provide Medicaid cost report consulting services. Following discussion and upon a motion by Commissioner Smith, seconded by Commissioner Pait, the Board unanimously approved a Memorandum of Understanding (MOU) with the North Carolina Alliance of Public Health Agencies, Inc.
- I. Mr. Howard provided a brief overview of a Technology Enabled Care Coordination Services Agreement (TECCA) which would provide HIPAA controlled data usage guidelines set forth by Community Care of North Carolina. Upon a motion by Commissioner Cogdell, seconded by Commissioner Bullock, the Board unanimously approved a Technology Enabled Care Coordination Services Agreement.
- J. Mr. Howard presented information regarding a request to approve a Part-Time Breastfeeding Peer Counselor in Women Infants and Children (WIC) Program. Mr. Howard further explained that the position will be funded by state dollars. Upon a motion by Commissioner Peterson, seconded by Commissioner Edge, the Board unanimously approved a Part-Time Breastfeeding Peer Counselor in WIC.
- K. Mr. Howard presented a proposed “Stay-On” Bonus program for full-time Home Health employees who remain with Bladen County Home Health until the closing of the agency sale. Mr. Howard stated that similar programs were not uncommon to entice employees to maintain a case load in order to sustain the business value. Mr. Martin stated that an updated request may be presented at a future meeting following additional research. Commissioner Peterson asked for an update regarding the sale of the Home Health Program. Mr. Howard stated that the consultant is anticipating the Request for Proposals (RFP) should be published by the week of Thanksgiving. He reminded everyone that the approved RFP would need to be delivered to a minimum of five (5) companies. Approvals would need to be received from legal, administrative and the Health and Human Services

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Advisory Council. Commissioner Peterson requested that the Board be able to review the RFP at the December 5, 2016 Board meeting in order to expedite publishing.

Commissioner Cogdell asked Mr. Howard for an update regarding the Zika virus in Bladen County. Mr. Howard stated that he was aware of travel-related cases of the Zika virus in the county. Education regarding the virus is ongoing, as well as testing of mosquitos within the State.

**ITEM 8. Advisory Board Appointments:**

- A. **Bay Tree Lakes Fire District Committee (1):** Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board waiving the policy on term limits, reappointed Albert Beatty to a three-year term of service, with the term expiring November 3, 2019.
- B. **Clarkton Fire District Committee (2):** Upon a motion by Commissioner Bullock, seconded by Commissioner Pait, the Board unanimously reappointed Kenzil McCall to a three-year term, with the term expiring November 30, 2019; and waiving the policy on term limits, reappointed Dale Edwards to a three-year term, with the term expiring November 30, 2019.

**ITEM 9. Advisory Board Appointments for Consideration During December 19, 2016 Meeting:**

- A. Ammon Fire Department Firefighter's Relief Fund Advisory Board (1)
- B. Bay Tree Fire Department Firefighter's Relief Fund Advisory Board (1)
- C. Division on Aging Advisory Committee (2)
- D. East Arcadia Fire Department Firefighter's Relief Fund Advisory Board (1)
- E. Economic Development Commission Advisory Council (3)
- F. Health and Human Services Agency Advisory Council (4)
- G. Hickory Grove Fire Department Firefighter's Relief Fund Advisory Board (1)
- H. Kelly Fire Department Firefighter's Relief Fund Advisory Board (1)
- I. Library Board (2)
- J. Lisbon Fire Department Firefighter's Relief Fund Advisory Board (1)
- K. Tar Heel Fire Department Firefighter's Relief Fund Advisory Board (1)
- L. Tobermory Fire Department Firefighter's Relief Fund Advisory Board (1)
- M. White Oak Fire Department Firefighter's Relief Fund Advisory Board (1)

**ITEM 8. County Manager: (Greg Martin)**

- A. Mr. Martin reviewed Board calendars for the months of November and December 2016.
- B. Mr. Martin provided a brief update regarding the Stepping Up Initiative, a program related to reducing the number of individuals with mental illnesses in jails and detention centers. Mr. Martin indicated that a representative from Orange County would be scheduled to make a presentation at a future meeting, since Hurricane Matthew delayed the initial presentation in October.

Mr. Martin expressed his appreciation to outgoing Commissioners Blanks, Edge, Pait and Smith for their work ethic and for their years of service to the County. He also stated that each of them was outstanding to work with on numerous projects and goals. County Attorney Allen Johnson also expressed his appreciation for the professional way in which each of the Commissioners address issues and concerns.

Upon a motion by Commissioner Cogdell, seconded by Commissioner Bullock, the meeting adjourned at 7:15 pm.

ATTEST:

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Maria C. Edwards, Clerk to the Board

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Russell Priest, Chairman  
Bladen County Board of Commissioners