

October 16, 2017

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, October 16, 2017 in the Commissioners Meeting Room of the Bladen County Courthouse.

The following members were present:

- Charles R. Peterson, Chairman
- Ray Britt, Vice Chairman
- Arthur Bullock
- Daniel Dowless
- G. Michael Cogdell
- David R. Gooden
- Ophelia Munn-Goins
- Russell Priest
- Ashley Trivette

Attorney: Leslie Johnson, Johnson Law Firm

ITEM 1. Chairman Peterson called the meeting to order.

Reverend Larry Hayes, Good News Baptist Church, provided the Invocation. Guest 4-H'er Aubrey Schwable led the Pledge of Allegiance.

ITEM 2. Consent Items:

Upon a motion by Commissioner Dowless, seconded by Commissioner Gooden, the Board unanimously approved the following Consent Items:

- A. Agenda.
- B. Minutes of October 2, 2017 Regular Meeting.
- C. Budget Amendments, as follows:

Central Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105000.350	M/R Building & Grounds	1,000.00	
<i>Revenues</i>			
103190.011	Insurance Claims	1,000.00	

Deductible recovery - Health Department security light.

Sheriff

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.741	Capital Outlay - Vehicles	22,639.50	
105100.200.016	Supplies - Surplus	6,000.00	
<i>Revenues</i>			
103190.011	Insurance Claims	22,639.50	
103270.018	Sheriff - HELO	6,000.00	

Funds to replace patrol car loss and to purchase helicopter related safety equipment.

Division on Aging

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106200.200	Supplies & Materials	1,000.00	
106200.321	Telephone	500.00	
106200.352	M/R - Equipment	1,650.00	
106200.499	Miscellaneous Expense	19,624.00	
106200.499.010	Miscellaneous Expense - Drug Testing	100.00	
106200.741	Capital Outlay - Vehicles	2,000.00	
<i>Revenues</i>			
103530.036	DOA 0 Trans ST GP	11,935.00	
103530.040	DOA - Trans/Misc/HS	1,901.00	
103530.041	DOA - Trans Eld & Dis	11,038.00	

Additional state funding.

Division on Aging

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106200.6230.287	Ensure	7,000.00	
<i>Revenues</i>			
103530.024	Ensure	7,000.00	

To reallocate funds for Ensure program.

Parks & Recreation

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106600.740	Capital Outlay	9,000.00	
106600.803	Insurance	1,445.00	
106600.499	Miscellaneous Recreation	2,304.00	
<i>Revenues</i>			

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103190.010	Miscellaneous Revenue	11,304.00	
103660.000	Recreation - Insurance Fees	1,445.00	

Insurance fees for soccer/football and construction of press box at Bladen County park.

Education

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106910.882	BOE - Sales Tax	307,763.04	
<i>Revenues</i>			
103190.050	Fund Balance Appropriated	307,763.04	

To cover expenses approved for 2016-2017.

Jail Construction

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
815100.5110.621	Construction		23,726.00
815100.5110.990	Contingency	23,726.00	

Change Order #2 for WM Jordan/Bordeaux.

D. County Attorney Invoices.

Date	Department	Amount
9/05/17	Sheriff's Office	\$ 2,525.00
9/11/17	Water District	\$ 3,775.00
9/20/17	Sheriff's Office	\$ 1,525.00
	Total	\$ 7,825.00

- E. Tax Releases No. 9-17, incorporated by reference and made a part of these minutes.
- F. Renewal Lease Agreement with the Department of Public Safety-Juvenile Justice Division for 552.8 square feet of office space.
- G. Language Access Plan, effective October 16, 2017, and expiring October 15, 2019.
- H. The following Bullying Prevention Awareness Month Proclamation:



- I. Agreement Amendment regarding Inmate Work Program, to extend the agreement through May 31, 2018.
- J. Contract Change Order No. 2 with W.M. Jordan/Bordeaux, a Joint Venture Regarding the Bladen County Detention and Law Enforcement Center Construction Project, which supports a return of \$23,726 of Contingency Funds.
- K. Fireworks Display to be held at Camp Clearwater on October 28, 2017 or an undetermined Rain Date in Accordance with NCGS 14:410-413.

ITEM 3. Years of Service Recognition:

- A. The following employees were recognized for years of service to Bladen County and its citizens:

Employee	Department	Years of Service
Kent Porter	Division on Aging-BARTS	20
Sherena Bethea	Dept. of Social Services	5
Twyana Locklear	Dept. of Social Services	5
Amy Hinson	Dept. of Social Services	10
Cynthia Shaw	Elections	30
Kenneth Clark	Emergency Services	5
Bonnie Guyton	E M S	10
Stacie Kinlaw	Cooperative Extension	5
Tabitha Butler	Health	10
Rodney Hester	Sheriff's Office	15
Karen Davis	Soil & Water Conservation	20
Ricky Hall	Solid Waste	20

- B. Chairman Peterson briefly recessed the meeting at 6:39pm for a reception in honor of the recognized employees.
Chairman Peterson reconvened the meeting at 6:52pm.

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ITEM 4. Public Hearing:

- A. Chairman Peterson declared open a Public Hearing to received comments regarding a proposed False Fire Alarm Ordinance.
No one addressed the Board.
Chairman Peterson declared closed the Public Hearing.
- B. Upon a motion by Commissioner Cogdell, seconded by Commissioner Munn-Goins, the Board unanimously adopted a False Fire Alarm Ordinance.

ITEM 5. Individuals/Delegations Wishing to Address the Commissioners:

Mr. Donald Melvin, Sr. addressed the Board regarding information which he submitted through Clerk to the Board Maria Edwards and to be distributed to the Board members. Chairman Peterson stated that County Manager Greg Martin would provide information to Mr. Melvin regarding the outcome of a poll of the Board members.

Mr. Melvin also addressed the Board with concerns of a private dump site which is adjacent to his property. He stated that he had reported this site to the Planning Department Manager and former General Services Manager in the past. He shared his frustration that the site had not yet been cleared.

Chairman Peterson thanked Mr. Melvin for his comments and asked Mr. Martin to provide an update regarding the private dump site.

ITEM 6. Matters of Interest to Commissioners:

- A. Chairman Peterson recognized Eastpointe Representative Cheryl Harris to receive a Bullying Prevention Awareness Month Proclamation. Ms. Harris also shared several questions to consider if someone feels they are a victim of bullying.
Chairman Peterson and the entire Board thanked Ms. Harris for her engagement in Bladen County.

ITEM 7. Bladen County Schools: (Sharon Penny, Finance Officer)

- A. Mrs. Penny expressed appreciation to the Board. She presented a Capital Outlay Request in the amount of \$216,683.92. Following brief discussion and upon a motion by Commissioner Bullock, seconded by Commissioner Priest, the Board unanimously approved a \$216,683.92 Capital Outlay Request.

ITEM 8. Finance Office: (Lisa Coleman, Finance Officer)

- A. Mrs. Coleman reviewed a Financial Dashboard for the three-month period ending September 30, 2017.
Commissioner Cogdell inquired regarding the expenditures for the Detention & Law Enforcement Center construction project. Mrs. Coleman indicated that more invoices are expected. Upon the close of the project, Mrs. Coleman stated that she would provide a final report of expenditures.

ITEM 9. Health and Human Services Agency: (David Howard, Director)

- A. Mr. Howard provided a brief overview of an agreement with Bladen Community College to allow for phlebotomy students to complete clinical requirements at the Bladen County Health Department. Following discussion and upon a motion by Commissioner Cogdell, seconded by Commissioner Trivette, the Board unanimously approved a Bladen Community College Phlebotomy Course Contract.
- B. Mr. Howard presented a Statewide Enhanced Primary Care Case Management Program agreement with NC Community Care Network. Following discussion and upon a motion by Commissioner Britt, seconded by Commissioner Bullock, the Board unanimously approved a Statewide Enhanced Primary Care Case Management Program agreement with NC Community Care Network.
- C. Mr. Howard provided an overview of an Agreement with Carolina's IT which will provide a HIPAA Risk Assessment. Upon a motion by Commissioner Britt, seconded by Commissioner Gooden, the Board unanimously approved

an Agreement with Carolina's IT to provide a framework of terms and conditions in which Carolina's IT will provide services to clients.

- D. Mr. Howard presented a Letter of Agreement (LOA) with Bladen County Schools regarding the School Health Program. Upon a motion by Commissioner Bullock, seconded by Commissioner Britt, the Board unanimously approved a Letter of Agreement with Bladen County Public Schools.
- E. Mr. Howard provided a brief overview of a Minority Diabetes Prevention Program (MDPP) Agreement with Robeson County Health Department. Following discussion and upon a motion by Commissioner Britt, seconded by Commissioner Trivette, the Board unanimously approved a Minority Diabetes Prevention Program Agreement with Robeson County Health Department.
- F. Mr. Howard presented an Affiliation Agreement with South University regarding clinical training experience for Physician Assistant Students. Upon a motion by Commissioner Trivette, seconded by Commissioner Bullock, the Board unanimously approved an Affiliation Agreement with South University.

ITEM 10. General Services Department: (Kip McClary, Director)

- A. Mr. McClary provided information regarding a bid process for a Department of Social Services roof replacement project. He stated that five (5) vendors were invited to participate in an informal bid process. Three vendors submitted bids. They are as follows:

Bidder	Base Bid Amount
BIRS, Greensboro	\$ 294,910
Curtis Construction Company, Kinston	\$ 324,845
Industrial Contract Service Corp, Wilmington	\$ 292,475

Following discussion and upon a motion by Commissioner Munn-Goins, seconded by Commissioner Gooden, the Board unanimously accepted a \$292,475 bid submitted by Industrial Contract Service Corporation from Wilmington, NC.

Mr. McClary stated that he would return to the Board at a future meeting seeking the Board's approval on an agreement with Industrial Contract Service Corporation.

ITEM 11. Advisory Board Appointments:

- A. **Industrial Facilities and Pollution Control Financing Authority (2):** Upon a motion by Commissioner Britt, seconded by Commissioner Dowless, the Board, unanimously appointed Joyce Walters to a six-year term of service, with the term expiring August 16, 2023.
- B. **Keep Bladen Beautiful (2):** Upon a motion by Commissioner Britt, seconded by Commissioner Munn-Goins, the Board unanimously appointed Shonita Hayes as the East Bladen Student Representative, with the term expiring April 20, 2018; tabled an appointment to Dr. Robert Taylor's seat, and designated Kip McClary as the County representative to replace Steve Melson.

ITEM 12. County Manager: (Greg Martin)

- A. Mr. Martin reviewed Board calendars for the months of October and November, 2017.
- B. Mr. Martin provided an overview of a NC Department of Transportation request for the Board's consideration of a Resolution in support of an all-way stop at the intersection of NC 20 and Chickenfoot Road. Upon a motion by Commissioner Dowless, seconded by Commissioner Munn-Goins, the Board unanimously adopted the following Resolution in

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Support of an All-Way Stop at the Intersection of NC 20 and Chickenfoot Road:



C. The Board viewed a brief North Carolina Association of County Commissioners video update for October 2017.

ITEM 13. Individuals/Delegations Wishing to Address the Commissioners:

No one in attendance addressed the Board.

Commissioner Munn-Goins expressed appreciation to Mr. Martin, Mr. Howard and the Environmental Health staff for responding to a request regarding a mosquito issue.

Upon a motion by Commissioner Trivette, seconded by Commissioner Gooden, the meeting was unanimously adjourned at 7:25pm.

ATTEST:

Maria C. Edwards, Clerk to the Board

Charles R. Peterson, Chairman
Bladen County Board of Commissioners