

August 20, 2018

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, August 20, 2018 in the Commissioner’s Room located on the lower level of the Bladen County Courthouse.

The following members were present:

- Ray Britt, Chairman
- G. Michael Cogdell, Vice Chairman
- Charles R. Peterson
- Arthur Bullock
- Daniel Dowless
- David R. Gooden
- Russell Priest
- Dr. Ophelia Munn-Goins
- Ashley Trivette

Attorney: Leslie Johnson, Johnson Law Firm

ITEM 1. Reverend Larry Hayes of Good News Baptist Church provided the Invocation. Guest 4-H'er Aubrey Schwable led the Pledge of Allegiance.

ITEM 2. Consent Items:

Upon a motion by Commissioner Bullock, seconded by Commissioner Gooden, the Board unanimously removed and tabled Consent items 2I, 2J, 2K, and 2L regarding Non Emergency Medicaid Transportation Service Agreements with JOSS, West Bladen Assisted Living, LLC, Woods Transportation, and Young Wings, LLC.

Upon a motion by Commissioner Gooden, seconded by Commissioner Munn-Goins, the Board unanimously approved the Amended Consent Items.

- A. Agenda, with the removal of Consent Items 2I, 2J, 2K, and 2L.
- B. Minutes of August 6, 2018 Regular Meeting.
- C. Budget Amendments, as follows:

Register of Deeds

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104800.499.049	Maintenance ROD – Automation	4,860.00	
<i>Revenues</i>			
103190.050	Fund Balance Appropriation	4,860.00	

Rollover unspent funds.

Sheriff

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.200.016	Supplies – Surplus Proceeds	3,050.00	
<i>Revenues</i>			
103270.018	HELO	3,050.00	

Sale of Helicopter parts.

Jail Diversion Grant

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.5110.499.071	Diversion Grant	22,948.10	
<i>Revenues</i>			
103260.016	Diversion Grant	22,948.10	

Rollover unspent funds.

Emergency Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105300.740.007	Capital Outlay – Homeland Security	76,000.00	
105300.610.016	NCDPS – Tier II Non Comp Grant	1,000.00	
105300.740.008	DPS – Support Trailers	29,500.00	
105300.740.009	DPS – Rehab Trailers	66,000.00	
<i>Revenues</i>			
103230.035	NCDPS – Homeland Security	76,000.00	
103230.036	NCDPS – Tier II Non Comp Grant	1,000.00	
103230.037	DPS – Support Trailers	28,000.00	
103230.038	DPS – Rehab Trailers	66,000.00	
103190.050	Fund Balance Appropriation	1,500.00	

Rollover unspent funds.

Disaster Recovery Act 17 (DRA-2017)

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105305.960.001	Administration	100,000.00	
105305.960.010	Flood Insurance	25,000.00	

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105305.960.011	Housing Rehab	100,000.00	
105305.960.013	Mobile Home Rehab	200,000.00	
105305.960.016	Temporary Rental Assistance	25,000.00	
105305.960.018	Single Family Rehab	525,000.00	
105305.960.019	Small Rental Rehab	25,000.00	
Revenues			
103230.046	DRA-2017	1,000,000.00	

Rollover unspent funds.

Forestry Services

Expenditures		Increase	Decrease
105700.690	Forest Fire Control	5,425.00	
Revenues			
103190.050	Fund Balance Appropriation	5,425.00	

Rollover for 7 radios for the Forest Service.

Health

Expenditures		Increase	Decrease
105900.740	Capital Outlay – Equipment	85,000.00	
Revenues			
103190.050	Fund Balance Appropriation	85,000.00	

Rollover unspent renovation funds.

Health

Expenditures		Increase	Decrease
105900.5915.610	Contract Services	1,956.23	
Revenues			
103190.011	Insurance Claims	1,956.23	

Reversion for insurance claim on Key Scan System.

Other Administration Costs

Expenditures		Increase	Decrease
106800.801	Indirect Cost Plan	4,650.00	
Revenues			
103190.050	Fund Balance Appropriation	4,650.00	

Rollover unspent funds.

Education

Expenditures		Increase	Decrease
106910.877	BCC – Capital Outlay	212,200.00	
106910.878	BCC – Matching Grant	50,000.00	
Revenues			
103190.050	Fund Balance Appropriation	262,200.00	

Rollover unspent funds.

Services Agencies

Expenditures		Increase	Decrease
106920.905	To Service Agencies	20,000.00	
Revenues			
103190.050	Fund Balance Appropriation	20,000.00	

Rollover unspent funds for Town of White Lake water discoloration.

Department of Social Services

Expenditures		Increase	Decrease
146100.689	Energy Neighbor Fund		4,651.73
Revenues			
143531.031	Energy Neighbor Fund		4,651.73

Funding Authorization #1.

Department of Social Services

Expenditures		Increase	Decrease
146100.689	Energy Neighbor Fund	446.00	
Revenues			
143531.031	Energy Neighbor Fund	446.00	

Funding Authorization #2.

Water Construction

Expenditures		Increase	Decrease
234700.611.043	Contract Services – LKC Engineering	579,000.00	
Revenues			
233190.050	Fund Balance Appropriation	579,000.00	

Rollover funds.

Water Construction

Expenditures		Increase	Decrease
234700.611.043	Contract Services – LKC Engineering	19,875.00	
Revenues			
233190.050	Fund Balance Appropriation	19,875.00	

To account for change order from Bills Well Drilling.

Sheriff- Equitable Sharing

Expenditures		Increase	Decrease
535100.200	Supplies	797.68	

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535100.212	Uniforms	368.50	
535100.395	Schools	698.36	
535100.499	Miscellaneous Expense	817.44	
535100.499.058	Misc Expense - Justice	2,987.17	
535100.739	Non-Inventorable	4,215.69	
Revenues			
533190.050	Fund Balance Appropriation	9,884.84	

Rollover.

D. County Attorney Invoices.

Date	Department	Amount
7/30/2018	Sheriff's Office	\$ 275.00
8/03/2018	Emergency Services	\$ 775.00
8/08/2018	Finance/Human Resources/Admin	\$ 550.00
8/08/2018	Emergency Services	\$ 996.00
8/13/2018	Water District	\$ 1,225.00
	Total	\$ 3,821.00

- E. Tax Releases No. 7-18, incorporated by reference and made a part of these Minutes.
- F. Use of Courthouse Lawn at 6pm on Tuesday, September 11, 2018 for a 9/11 Cry Out America Event.
- G. FY 2018-19 Eastpointe Procurement Contract for Provision of Services.
- H. FY 2018-19 NC Department of Transportation 5311 Community Transportation Rural Formula Grant for the Benefit of Bladen Area Rural Transportation System (BARTS).
- I. ~~FY 2018-19 Non-Emergency Medicaid Transportation Agreement with JOSS Transportation.~~ Removed and tabled.
- J. ~~FY 2018-19 Non-Emergency Medicaid Transportation Agreement with West Bladen Assisted Living, LLC.~~ Removed and tabled.
- K. ~~FY 2018-19 Non-Emergency Medicaid Transportation Agreement with Woods Transportation.~~ Removed and tabled
- L. ~~FY 2018-19 Non-Emergency Medicaid Transportation Agreement with Young Wings, LLC.~~ Removed and tabled.
- M. FY 2018-19 Low Income Energy Assistance Program (LEIAP) and Crisis Intervention Program (CIP).
- N. Designation of Vice Chairman Michael Cogdell as Voting Delegate to the North Carolina Association of County Commissioners (NCACC) Annual Conference.
- O. FY 2018-19 State Health Insurance Assistance (SHIIP) Grant Agreement in the amount of \$2,749.
- P. Adoption of Resolution to Authorize Agents Regarding a Hurricane Matthew Hazard Mitigation Grant Program, as follows:



- Q. Maintenance Agreement for Hurricane Matthew Hazard Mitigation Grant Program Generator Project.
- R. FY 2018-19 CureMD Business Associate Agreement.
- S. FY 2018-19 North Carolina Health Information Exchange Agreement (NCHIEA).
- T. Holland Consulting Planners Contract for Consulting Services Amendment #1 Regarding the Hurricane Matthew NC Disaster Recovery Act of 2017 Program (DRA-2017).
- U. Holland Consulting Planners Contract for Consulting Services Amendment #1 Regarding the Hurricane Matthew NC Disaster Recovery Act of 2017 Program (HM DRA-2017).
- V. Holland Consulting Planners Contract for Consulting Services Amendment #1 Regarding the Hurricane Matthew Hazard Mitigation Grant Program (HMGP)-Elevation, Mitigation Reconstruction, and Acquisition.

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ITEM 3. Matters of Interest to Commissioners:

Chairman Britt recognized Commissioner Cogdell to address the Board. In preparing for the upcoming NCACC Annual Conference scheduled for August 23-25, 2018, Commissioner Cogdell inquired regarding the Board's recommendation of a 2nd Vice President candidate. He stated that candidate Frank Williams of Brunswick County has an impressive resume and credentials. Following discussion and upon a motion by Commissioner Bullock, seconded by Commissioner Munn-Goins, the Board unanimously recommended Frank Williams as NCACC 2nd Vice President.

Chairman Britt recognized Commissioner Peterson to address the Board. Commissioner Peterson asked the Board to consider creating a committee of Commissioners, department managers, and employees to review and propose updates to the County's Personnel Policy. Commissioner Cogdell asked that timelines for disciplinary actions be reviewed closely. Commissioner Munn-Goins stated that the hiring process be reviewed as well. County Manager Greg Martin will talk with Department Managers for input and recommended employees to participate.

Chairman Britt recognized Emergency Services Director Bradley Kinlaw to address the Board. Mr. Kinlaw shared good news regarding the opening of a recovery application collection site located in the training center, located at 5853 US 701 North, Elizabethtown. He stated that applications for Community Development Block Grant-Disaster Recovery (CDBG-DR) assistance will be collected six (6) days a week, with extended weekday hours for the working public. He also stated that citizens are requested to call 2-1-1 to schedule an appointment at the Bladen County site. He shared that the application process is quite extensive and may require multiple appointments to complete the process. Mr. Kinlaw stated that he expected the site to be open for a minimum of three (3) months, but it may be extended.

ITEM 4. Individuals/Delegations Wishing to Address Commissioners:

No one in attendance addressed the Board.

ITEM 5. Eastpointe: (Sarah Stroud, Chief Executive Officer)

A. Mrs. Stroud expressed appreciation to the Board and introduced Chief of External Operations Victoria Jackson. Mrs. Stroud and Ms. Jackson provided an overview of the year ending June 30, 2018, including information specifically for Bladen County. Eastpointe's budget of \$317 million was funded by \$276.9 from Medicaid, with a fund balance of \$129 million. Mrs. Stroud stated that of the fund balance, \$105.3 million is designated for specific programs and purposes, with \$23.7 million undesignated. It was reported that Bladen County has a 9,500 Medicaid population, with \$8.5 million paid out for services received by Bladen County residents.

Mrs. Stroud stated that during this current fiscal year, 1,158 Bladen County residents have received services, and 246 indigent members have received services.

Mrs. Stroud and Ms. Jackson shared state benchmarks for various administrative activities, including processing of claims, and length of time to answer calls. According to information shared, Eastpointe has led in each of the categories.

Mrs. Stroud also provided a handout specific to Bladen County, indicating that this "pilot" handout includes behavioral health service providers in Bladen County, as well as more general information regarding Eastpointe.

Following additional discussion, the Board expressed appreciation to Mrs. Stroud and Ms. Jackson.

ITEM 6. Revenue Department: (Renee Davis, Tax Administrator)

A. Mrs. Davis provided an overview of a bid in the amount of \$6,970 submitted by Safwan Salaam for county-owned property located on Columbus County Road (PIN #1243-00-98-3380). She stated that the 1.0 acre tract carries a tax value of \$8,400 and an investment to the County was currently \$6,970. Upon

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a motion by Commissioner Peterson, seconded by Commissioner Munn-Goins, the Board unanimously accepted Mr. Salaam's bid in the amount of \$6,970 for county-owned property located on Columbus County Road (PIN #1243-00-98-3380).

- B. Mrs. Davis and Tax Collector Carol Cain provided an overview of unpaid taxes, along with 2018 annual settlement of taxes. Upon a motion by Commissioner Gooden, seconded by Commissioner Cogdell, the Board unanimously approved an Unpaid Tax Report for 2008-2017, along with 2018 Annual Settlement of Taxes.
- C. Upon a motion by Commissioner Gooden, seconded by Commissioner Cogdell, the Board unanimously adopted the following Charge directing the Tax Collector to collect taxes charged in the tax records and receipts:



ITEM 7. Finance Department: (Lisa Coleman, Finance Officer)

- A. Mrs. Coleman reviewed a Financial Dashboard for the month ending July 31, 2018.
- B. Mrs. Coleman provided an overview of research and demonstrations for a Time and Attendance software/application. She stated that Human Resource Director Shonteia Keaton, Payroll Specialist Cynthia McKoy, Clerk to the Board Maria Edwards, County Manager Greg Martin and she had reviewed information and discussed four (4) different providers; ADP, Executime, Kronos, and Paychex. Of the four, Mrs. Coleman stated that the committee recommended Paychex, based on pricing and ease of use.
- C. Following discussion regarding how this time and attendance application implementation would affect the Sheriff's Office, Commissioner Peterson made a motion to table any action until the Board could view a demonstration and talk with Paychex representatives. Commissioner Cogdell provided a second. The Board unanimously tabled consideration of a time and attendance software/application to a future meeting.

Mrs. Coleman stated that she would contact the representative and arrange for a demonstration for the Board.

Mrs. Coleman also reported that the Detention and Law Enforcement Center (USDA) loan closing in the amount of \$19,851,451.45 had taken place earlier in the day. She reminded the Board that the payment of the forty-year loan would be approximately \$947,000 per year.

Chairman Britt recognized County Attorney Leslie Johnson to address the Board. Mr. Johnson congratulated the Board for a successful project and commended Finance Officer Lisa Coleman for her diligence in insuring the closing financial information was correctly recorded. He also stated that the Board and project committee had chosen a reputable and experienced detention center construction company to build the facility.

Chairman Britt also recognized that this process was lengthy. He congratulated former Board members for their input and commitment to begin the process.

ITEM 8. Parks & Recreation: (Grant Pait, Director)

- A. Mr. Pait provided an overview of a potential fencing project to be constructed at the US Hwy. 701 park location. Mr. Pait stated that, at the Board's request, he had received two (2) estimates for a 4' fence to be constructed around the playground equipment to provide additional security for small children. The bids received were in the amounts of \$4,500 and \$6,350. Upon a motion by Commissioner Peterson, seconded by Commissioner Trivette, the Board unanimously approved the fence installation project in the amount of \$4,500.

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ITEM 9. Advisory Board Appointments:

- A. **Adult Home Care Community Advisory Committee (3):** Upon a motion by Commissioner Peterson, seconded by Commissioner Gooden, the Board unanimously appointed David Howell and Dena Patrick to three-year terms of service, with the terms expiring July 12, 2021; and appointed Janet Miller to an unexpired term, with the term expiring June 30, 2019.
- B. **Ammon Fire Service District Committee (2):** Upon a motion by Commissioner Peterson, seconded by Commissioner Gooden, the Board, waiving the rules on term limits, reappointed Carl Whitted, and reappointed Scott Johnson to three-year terms of service, with the terms expiring June 30, 2021.
- C. **Hickory Grove Fire District Committee (1):** Upon a motion by Commissioner Munn-Goins, seconded by Commissioner Peterson, the Board unanimously tabled an appointment.
- D. **Industrial and Pollution Control Financing Authority (3):** Upon a motion by Commissioner Peterson, seconded by Commissioner Munn-Goins, the Board, waiving the rules on term limits, unanimously reappointed David Hursey to a six-year term of service, with the term expiring August 16, 2024; and tabled two (2) appointments.
- E. **Kelly Fire Service District (1):** Upon a motion by Commissioner Bullock, seconded by Commissioner Munn-Goins, the Board unanimously tabled an appointment.
- F. **Local Emergency Planning Committee (1):** Upon a motion by Commissioner Munn-Goins, seconded by Commissioner Cogdell, the Board unanimously appointed Dr. Robert Heavenridge (representing transportation) to an unexpired term, with the term expiring June 30, 2019.
- G. **Planning and Zoning Board of Adjustments (1):** Upon a motion by Commissioner Priest, seconded by Commissioner Cogdell, the Board unanimously appointed Noah M. Simmons to a three-year term, with the term expiring June 30, 2021.

ITEM 10. Advisory Board Appointments for Consideration at the September 17, 2018 Board Meeting:

- A. **Keep Bladen Beautiful (5)**
- B. **Voluntary Agricultural Districts Committee (2)**
- C. **Watershed Review Board (3)**

ITEM 11. County Manager: (Greg Martin)

- A. Mr. Martin reviewed Board calendars for the months of August and September 2018.
- B. Mr. Martin provided an update regarding an opioid grant opportunity through the Kate B. Reynolds Charitable Trust. If successful, the grant would assist in funding a strategic plan. He stated that the grant application was submitted on Tuesday, August 14, 2018.

Mr. Martin also provided an update regarding a North Carolina Association of County Commissioners (NCACC) legislative goals process. He stated that the submission deadline for proposed goals is September 21. Proposals will be reviewed by steering committees during September and October. The Legislative Goals committee will meet in November to make recommendations to the NCACC Board of Directors. The Board of Directors would then meet during December to make the final recommendations to be discussed and voted upon during the January 2019 Legislative Goals Conference.

ITEM 12. Closed Session:

- A. Upon a motion by Commissioner Gooden, seconded by Commissioner Bullock, the Board unanimously exited regular session at 7:41pm and entered

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Closed Session in Accordance with NCGS 143-318.11(a) (3) Attorney-Client Privilege, and NCGS 143-318.11(a) (6) Personnel.

- B. Upon a motion by Commissioner Gooden, seconded by Commissioner Dowless, the Board unanimously exited Closed Session at 8:19pm.

ITEM 13. Individuals/Delegations Wishing to Address Commissioners:

No one in attendance addressed the Board.

Upon a motion by Commissioner Munn-Goins, seconded by Commissioner Gooden, the meeting was unanimously adjourned at 8:20pm.

ATTEST:

Maria C. Edwards, Clerk to the Board

Ray Britt, Chairman
Bladen County Board of Commissioners