

July 9, 2018

A regular meeting of the Bladen County Board of Commissioners was held at 6:30 pm on Monday, July 9, 2018 in the Commissioner’s Room located on the lower level of the Bladen County Courthouse.

The following members were present:

- Ray Britt, Chairman
- G. Michael Cogdell, Vice Chairman
- Charles R. Peterson
- Arthur Bullock
- Daniel Dowless
- David R. Gooden
- Russell Priest
- Dr. Ophelia Munn-Goins

Excused: Ashley Trivette

Attorney: Allen Johnson, Johnson Law Firm

ITEM 1. Reverend David Foster provided the Invocation. County Manager Greg Martin led the Pledge of Allegiance.

ITEM 2. Consent Items:

Upon a motion by Commissioner Peterson, seconded by Commissioner Cogdell, the Board unanimously approved the following Consent Items:

- A. Agenda.
- B. Minutes of June 18, 2018 Regular Meeting.
- C. Budget Amendments ending June 30, 2018, as follows:

Governing Board

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104100.192	Professional Services Legal	10,000.00	
104100.491	Dues & Subscriptions	200.00	
<i>Revenues</i>			
103190.010	Miscellaneous Revenue	10,200.00	

Year end.

Human Resources

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104210.200	Supplies	200.00	
104210.610	Contract Services	2,769.00	
<i>Revenues</i>			
103190.010	Miscellaneous Revenue	2,969.00	

Year end.

Tax Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104500.192	Professional Services Legal	378.00	
104500.270	Advertising	270.22	
<i>Revenues</i>			
103190.010	Miscellaneous Revenue	648.22	

Bid preparation deeds, fees & advertising Dowd Dairy Rd and Pleasant Garden Rd.

Tax Administration

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104500.192	Professional Services Legal	3,000.00	
104500.192.002	Professional Services Foreclosures	7,000.00	
104500.395	Schools	11.00	
104500.611.035	Contract Services – NexGen	300.00	
<i>Revenues</i>			
103190.010	Miscellaneous Revenue	10,311.00	

Year end.

GIS

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104700.900.010	Unallowable 911 Expense	80,132.39	
<i>Revenues</i>			
103190.010	Miscellaneous Revenue	80,132.39	

Unallowable 911 Expenses.

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Register of Deeds

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
104800.499.023	CR Archive	500.00	
104800.680	Floodplain	2,000.00	
<i>Revenues</i>			
103160.015	ROD-St GF	2,500.00	

Year end.

Motor Pool

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105010.357	M/R - Vehicles	10,345.27	
<i>Revenues</i>			
103190.011	Insurance Claims	10,345.27	

Settlement for repairs 2016 Dodge Charger VIN#0580.

Sheriff's Department

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105100.120	Salaries		22,000.00
105100.123	On Call Pay	2,900.00	
105100.125	Overtime	68,000.00	
105100.126	Part-Time Salaries	300.00	
105100.181	FICA		1,000.00
105100.182	Retirement		2,800.00
105100.183	Group Insurance		1,800.00
105100.184	Retiree Life	8.00	
105100.185	Retiree Health		700.00
105100.186	LEO 401K		3,000.00
105100.187	LEO Separation	1,300.00	
105100.5110.120	Salaries	7,000.00	
105100.5110.125	Overtime	1,200.00	
105100.5110.126	Part-Time Salaries	11,500.00	
105100.5110.181	FICA	1,500.00	
105100.5110.182	Retirement	50.00	
105100.5110.183	Group Insurance	1,750.00	
105100.5110.185	Retiree Health	250.00	
105100.5110.186	LEO 401K		400.00
105100.5120.120	Salaries		6,000.00
105100.5120.125	Overtime		1,000.00
105100.5120.126	Part-Time Salaries	400.00	
105100.5120.181	FICA		650.00
105100.5120.182	Retirement		800.00
105100.5120.183	Group Insurance		800.00
105100.5120.185	Retiree Health		500.00
105100.5140.120	Salaries		1,300.00
105100.5140.181	FICA		100.00
105100.5140.182	Retirement		100.00
105100.5140.185	Retiree Health		80.00
105100.5140.186	LEO 401K		150.00
105100.5160.120	Salaries		400.00
105100.5160.125	Overtime	850.00	
105100.5170.126	Part-Time Salaries		5,000.00
105100.5170.181	FICA		300.00
105100.5175.125	Overtime	2,700.00	
105100.5175.181	FICA	250.00	
105100.5175.182	Retirement	250.00	
105100.5175.183	Group Insurance	500.00	
105100.5175.185	Retiree Health	175.00	
105100.5175.186	LEO 401K	10.00	
105100.5176.120	Salaries		750.00
105100.5176.125	Overtime	2,800.00	
105100.5176.181	FICA	150.00	
105100.5176.182	Retirement	150.00	
105100.5176.183	Group Insurance		35.00
105100.5176.185	Retiree Health		100.00
105100.5176.186	LEO 401K		35.00
105100.310	Travel		650.00
105100.321	Telephone		2,000.00
105100.352	M/R - Equipment		1,500.00
105100.353	Copier Maintenance		415.00
105100.357	M/R - Vehicles		49.28
105100.395	Schools		100.00
105100.491	Dues & Subscriptions		400.00
105100.600	Undercover		4,000.00
105100.610	Contract Services		3,818.49
105100.5110.200	Supplies & Materials		4,500.00
105100.5110.230	Jail Medical Supplies		1,496.01
105100.5110.413	Inmate Rental		14,680.00
105100.5110.491	Dues & Subscriptions		300.00

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105100.5110.499	Miscellaneous Expense		300.00
105100.5110.220	Food & Provision	22,000.00	
105100.5110.392	Laundry Services	.02	
105100.5110.395	Schools	51.25	
105100.5110.610	Contract Services	495.00	
105100.5120.200	Supplies & Materials		90.02
105100.5120.310	Travel		100.00
105100.5120.321	Telephone		500.00
105100.5120.353	Copier Maintenance		400.00
105100.5120.395	Schools		341.92
105100.5120.499	Miscellaneous Expense		296.00
105100.5120.610	Contract Services		530.51
105100.5130.200	Supplies & Materials		338.08
105100.5130.352	M/R - Equipment		1,732.40
105100.5140.200	Supplies & Materials		100.00
105100.5140.610	Contract Services	1,104.00	
105100.5175.212	Uniforms		887.91
105100.5176.200	Supplies & Materials		482.48
105100.200	Supplies	1,600.00	
Revenues			
103260.019	Jail Misdemeanor Program	34,971.00	
103190.010	Miscellaneous Revenue	4,464.17	

Settlement for repairs 2016 Dodge Charger VIN#0580.

Mental Health

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
105990.696	Mental - ABC	2,000.00	
Revenues			
103510.030	ABC 5 Cent	2,000.00	

Year end.

Division on Aging

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106200.6235.499	Miscellaneous Expense	550.00	
106200.6230.287	Food - Ensure	600.00	
106200.6230.399	MIS Charges	1,500.00	
106200.6210.200	Supplies & Materials	100.00	
Revenues			
103530.024	DOA - Ensure	2,750.00	

Year end.

Parks & Recreation

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
106600.321	Telephone	1,500.00	
106600.352	M/R Equipment	500.00	
106600.900.001	CC Fees	20.00	
Revenues			
103660.014	CC Fees	20.00	
103660.010	Recreation Fees	2,000.00	

Year end.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.689	Energy Neighbor	60.00	
Revenues			
143531.031	Energy Neighbor	60.00	

Funding Authorization #13.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.6160.555	Refunds/Client	152.00	
Revenues			
143591.010	Client Refund	152.00	

Refund for FNS-account paid in full.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.6160.571	United Way-Caring for Kids	750.00	
Revenues			
143531.344	United Way-Caring for Kids	750.00	

Donation from United Way.

Department of Social Services

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
146100.6160.650.003	Adult Abuse Awareness	465.10	
Revenues			
143190.029	Adult Abuse Awareness	465.10	

Donations for Adult Abuse Awareness.

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Solid Waste

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
205800.321	Telephone	400.00	
205800.325	Postage	4.00	
205800.350	M/R Building & Grounds	2,500.00	
205800.611.003	Contract Services – Scrap Tire	13,000.00	
<i>Revenues</i>			
203180.010	Interest	15,480.00	
203321.010	Prorated User Fees	424.00	

Year end.

Water

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
254702.900.001	CC Fees	3,500.00	
<i>Revenues</i>			
253420.010	CC Fees	3,500.00	

Year end.

Economic Development

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
307200.920	DMV Rent	616.68	
307200.940	Joblink	1,617.16	
<i>Revenues</i>			
303421.030	DOT/DMV Rent	616.68	
303421.031	Joblink Rent	1,617.16	

Year end.

EMS

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
325302.960.001	Admin	7,611.00	
<i>Revenues</i>			
323190.010	Miscellaneous Revenue	7,611.00	

Admin cost for the Medicaid Cost Settlement Program.

EMS

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
325302.321	Telephone	3,000.00	
325302.610	Contract Services	250.00	
325302.010	Contract Services – EMS Consultants	35,000.00	
325302.183	Group Insurance		2,650.00
<i>Revenues</i>			
323190.010	Miscellaneous Revenue	24,875.86	
323280.011	Billing Revenue	10,724.14	

Year end.

Rowan Fire District

<i>Expenditures</i>		<i>Increase</i>	<i>Decrease</i>
505350.610	Contract Services	2,000.00	
<i>Revenues</i>			
503101.010	Taxes – Current Year	713.00	
503101.020	Taxes – Last Year	21.00	
503101.030	Taxes – Prior	5.00	
503110.040	Article 39 – Sales Tax	1,261.00	

Year end.

D. County Attorney Invoices.

Date	Department	Amount
6/15/2018	Health & Human Services Agency	\$ 575.00
6/19/2018	E M S	\$ 875.00
6/25/2018	Sheriff’s Office	\$ 450.00
6/26/2018	D S S	\$ 475.00
6/28/2018	General Services	\$ 850.00
7/02/2018	Jul-18 Retainer	\$ 300.00
7/03/2018	Emergency Services	\$ 450.00
	Total	\$ 3,975.00

- E. Independent Contractor Renewal Agreement Regarding Interim Health and Human Services Director and Health Director.
- F. Surplus Declaration Request for Three (3) Service Side Arms and Three (3) Badges in Accordance with NCGS 20-187.2.
- G. FY 2018-19 State of North Carolina, Department of Agriculture and Consumer Services Agreement for the Protection, Development, and Improvement of Forest Lands in Bladen County, NC in the Amount of \$196,502.

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- H. FY 2018-19 Home and Community Care Block Grant for the Benefit of Division on Aging.
- I. FY 2018-19 Contract and Agreement between Bladen County Department of Social Services and Bladen County Sheriff's Office.
- J. FY 2018-19 Contract and Attachments between Bladen County DSS and Johnson Law Firm.
- K. Public Hearing for 6:30pm on Monday, August 6, 2018 to Receive Comments Regarding a Rezoning Request for Property Located at 1156 Chickenfoot Road (PIN 0355-00-17-4273).

ITEM 3. Special Recognition:

- A. Chairman Britt and the entire Board recognized the following employees for years of service:

Employee	Department	Years of Service
Stephen Alley	Building Inspections	5
Jane Walters	Division on Aging	25
Sonia Hopkins	D S S	10
Chase Lancaster	Emergency Svcs/GIS	5
Daniel Allen	E M S	5
Elizabeth Hunt	E M S	5
Jason Bagwell	E M S	10
Diana Nobles	Environmental Health	15
B J Clark	Finance	5
Renee Davis	Revenue	15
Danielle Duncan	Communications	5
Matasha Anderson	Sheriff's Office	5
Travis Deaver	Sheriff's Office	5

- B. Chairman Britt briefly recessed the meeting at 6:45pm for a reception in honor of the recognized employees.
Chairman Britt reconvened the meeting at 7:00pm.

ITEM 4. Matters of Interest to Commissioners:

There were no matters for discussion.

ITEM 5. Individuals/Delegations Wishing to Address Commissioners:

Chairman Britt recognized North Carolina FFA Center representatives Alycia Thornton and Gerald Barlowe to address the Board. Ms. Thornton provided an update regarding a new SECU dormitory construction project. A Groundbreaking ceremony is planned for 11:00am on Wednesday, August 1 at the FFA Center located at White Lake. She stated that State Employees Credit Union has pledged \$400,000 for the project; BASF has pledged \$200,000 and other philanthropic partners have pledged additional funds as well.

Camp Director Gerald Barlowe expressed appreciation to the county for its continuing support of the camp, camp programs, and White Lake.

Ms. Thornton and Mr. Barlowe extended invitations to each of the Board members to attend the groundbreaking ceremony. They each expressed appreciation.

Chairman Britt recognized Mr. Lawrence Pfohlman of Stephe's Way to address the Board regarding several issues he and his neighbors have experienced. Mr. Pfohlman stated that the rural mail carrier will not travel Stephe's Way to deliver mail to individual mailboxes and has recommended that all twenty-two (22) of the, be installed together near the entrance into Stephe's Way. He also shared that landowner Tony Prevatte used to maintain the roadway much better than he now does. Mr. Pfohlman shared his frustration in trying to get assistance and cooperation from other residents to regularly care for the roadway. He also stated that when he attended a recent Board of Commissioners' meeting, upon leaving the Courthouse, he noted that there was no security at the entrance.

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Commissioner Peterson suggested that Planning Director Greg Elkins may be able to assist Mr. Pfohlman with issues regarding the roadway. County Manager Greg Martin stated that he would ask Mr. Elkins to contact Mr. Pfohlman.

ITEM 6. Health and Human Services Agency: (Wayne Raynor, Director)

- A. Mr. Raynor provided a brief overview of a Bladen County Health and Human Services Agency Appeals Policy. Following discussion and upon a motion by Commissioner Bullock, seconded by Commissioner Munn-Goins, the Board unanimously approved a Bladen County Health and Human Services Agency Appeals Policy.
- B. Mr. Raynor provided an overview of a Business Associate Agreement with the current shredding contractor, Shred-It. He stated that the agreement was required based on Health Insurance Portability and Accountability Act (HIPAA) audit. Upon a motion by Commissioner Peterson, seconded by Commissioner Cogdell, the Board unanimously approved a Business Associate Agreement with Shred-It.

ITEM 7. Emergency Services: (Bradley Kinlaw, Director)

- A. Mr. Kinlaw provided an overview of a Spectrum Customer Service Order for Enhanced Service for the Bladen County Training Center. He stated that not only would the service be enhanced, but the monthly rate would decrease. Upon a motion by Commissioner Peterson, seconded by Commissioner Bullock, the Board unanimously approved a Spectrum Customer Service Order for Enhanced Service for the Bladen County Training Center.
- B. Mr. Kinlaw briefly updated the Board regarding a Memorandum of Agreement and Formal Notification of Realistic Military Training. He stated that the maneuvers would be held from July 30, 2018 through August 2, 2018. Upon a motion by Commissioner Gooden, seconded by Commissioner Peterson, the Board unanimously approved a Memorandum of Agreement and Formal Notification of Realistic Military Training.
- C. Mr. Kinlaw provided an overview of a North Carolina Hazard Mitigation Grant Program (HMGP-4285-023-R) Agreement in the amount of \$519,563 regarding the acquisition of three (3) structures damaged during Hurricane Matthew. Upon a motion by Commissioner Peterson, seconded by Commissioner Gooden, the Board unanimously approved a Carolina Hazard Mitigation Grant Program (HMGP-4285-023-R) Agreement.

In the interest of time, Mr. Kinlaw asked to address items **7D, 7E, and 7F** as a group. He introduced Holland Consulting Planners representative Jessie Miars to provide additional information regarding the Contracts for Consulting Services and Work Authorizations for each of the following grants:

- Hurricane Matthew Hazard Mitigation Grant Program (HCP #5650)
- Hurricane Matthew NC Disaster Recovery Act of 2017 (DRA 2017-HCP #5674)
- Hurricane Matthew NC Disaster Recovery Act of 2017 (HM DRA-17-HCP# 5675).

Ms. Miars provided an overview of the consulting and procurement services to be provided for the grants. Mr. Kinlaw stated that Bladen County has requested approval from the State to contract the administration services for these grants. He asked the Board to consider approving each of the Holland Consulting Planners, Inc. Contracts and Work Authorizations contingent upon approval by the State.

Upon a motion by Commissioner Peterson, seconded by Commissioner Munn-Goins, the Board unanimously approved each of the Holland Consulting Planners, Inc. Contracts and Work Authorizations contingent upon approval by the State to contract administrative and procurement services.

ITEM 8. General Services: (Kip McClary, Director)

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- A. Mr. McClary provided information regarding a Scheduled Service Agreement with Brady Trane in the amount of \$10,388 for HVAC equipment for the Detention and Law Enforcement Center. Following discussion and upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously approved a Scheduled Service Agreement with Brady Trane.
- B. Mr. McClary provided an overview of a Champion Systems, Inc. Annual Agreement in the amount of \$8,500 for the building maintenance system at the Detention and Law Enforcement Center. Following discussion and upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously approved a Champion Systems, Inc. Annual Agreement for the building maintenance system at the Detention and Law Enforcement Center.

ITEM 9. Revenue Department: (Renee Davis, Tax Administrator)

- A. Mrs. Davis provided an overview of a bid for county-owned property located at 2681 NC 410 Hwy. Mr. Bryan provided a bid in the amount of \$6,000 for the property (PIN: 0001523). Mrs. Davis stated that the expense to the county is currently \$7,600 with an assessed property value of \$8,000. Following discussion and upon a motion by Commissioner Peterson, seconded by Commissioner Gooden, the Board unanimously declined Mr. Bryan's offer.

ITEM 10. Advisory Board Appointments:

- A. **Adult Home Care Community Advisory Committee (3):** Upon a motion by Commissioner Peterson, seconded by Commissioner Bullock, the Board unanimously tabled appointments.
- B. **Ammon Fire Service District Committee (2):** Upon a motion by Commissioner Peterson, seconded by Commissioner Bullock, the Board unanimously tabled appointments.
- C. **Bladenboro Planning Board (2):** Upon a motion by Commissioner Dowless, seconded by Commissioner Peterson, the Board, waiving the rules on term limits, reappointed Isaac Singletary and reappointed Russell Ruffin to three-year terms of service, with the terms expiring July 31, 2021
- D. **Eastpointe MCO Advisory Committee (1):** Commissioner Gooden made a motion to reappoint Emery White, with Commissioner Peterson providing a second. The motion died upon a vote of four (4) AYES (Gooden, Peterson, Britt, Dowless) to four (4) NOES (Priest, Bullock, Cogdell, Munn-Goins). Commissioner Munn-Goins made a motion to appoint Commissioner Cogdell, with Commissioner Bullock providing a second. The motion died upon a vote of four (4) AYES (Munn-Goins, Bullock, Cogdell, Priest) to four (4) NOES (Gooden, Peterson, Britt, Dowless).
Upon a motion by Commissioner Munn-Goins, seconded by Commissioner Bullock, the Board voted to revisit an appointment to the Eastpointe MCO Advisory Committee during the upcoming meeting on a vote of six (6) AYES (Munn-Goins, Bullock, Priest, Britt, Cogdell, Dowless) to two NOES (Peterson, Gooden).
- E. **Hickory Grove Fire District Committee (1):** Upon a motion by Commissioner Peterson, seconded by Commissioner Bullock, the Board unanimously tabled an appointment.
- F. **Juvenile Crime Prevention Council (4):** Commissioner Bullock made a motion to appoint Victoria Corbett to replace Jimmie Smith, with a second provided by Commissioner Cogdell. The motion carried on a vote of seven (7) AYES (Bullock, Cogdell, Priest, Gooden, Britt, Dowless, Munn-Goins) to one (1) NO (Peterson). Upon a motion by Commissioner Peterson, seconded by Commissioner Munn-Goins, the Board, waiving the rules on term limits, unanimously reappointed Doretta Lennon, Leon Graham, and Chris Hunt to three-year terms of service, with the terms expiring June 30, 2021.
- G. **Library Board (1):** Upon a motion by Commissioner Peterson, seconded by Commissioner Dowless, the Board unanimously appointed Sheila Nance to an unexpired term of service, with the term expiring June 30, 2019.

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H. Local Emergency Planning Committee (1): Upon a motion by Commissioner Peterson, seconded by Commissioner Gooden, the Board unanimously tabled an appointment representing Transportation until a transportation position is filled at Bladen County Schools.

I. Planning and Zoning Board of Adjustments (1): Upon a motion by Commissioner Priest, seconded by Commissioner Munn-Goins, the Board unanimously tabled an appointment.

ITEM 11. Advisory Board Appointments for Consideration at the August 20, 2018 Board Meeting:

A. Industrial and Pollution Control Financing Authority (3)

ITEM 12. County Manager: (Greg Martin)

A. Mr. Martin reviewed Board calendars for the months of July and August 2018.

ITEM 13. Individuals/Delegations Wishing to Address Commissioners:

No one in attendance addressed the Board.

Upon a motion by Commissioner Bullock, seconded by Commissioner Dowless, the meeting was unanimously adjourned at 7:58pm.

ATTEST:

Maria C. Edwards, Clerk to the Board

Ray Britt, Chairman
Bladen County Board of Commissioners