

Civil Leave

- 1.0 Purpose** Provides for employees to perform their civic duty when called to court.
- 2.0 Applicability** To all Bladen County employees
- 3.0 Policy** Each employee has a civic responsibility to serve as a juror when called upon to do so. Bladen County encourages its employees to aid the community by participating.
- 3.1 Jury Duty or Government Witness**
- 3.1.a** A County employee under subpoena as a court witness for the Federal or State government or a subdivision thereof is entitled to leave with pay for the period of absence required, if within the employee's official capacity. The employee is entitled to regular compensation plus fees received for jury duty.
- 3.1.b** If an employee is under subpoena for jury duty or for court on any related matter, the supervisor must be notified immediately. Upon return, proof of service must be presented to be compensated for jury duty.
- 3.2 Private Litigation**
- 3.2.a** When a County employee under subpoena in a case involving private litigation, or litigation by some party other than the federal government, state, or a political subdivision thereof is called to testify in some capacity other than the employee's official capacity, the time absent by reason thereof shall be taken as annual leave or as leave without pay.